

April 2008 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2008 1st Quarter Report
April 2008

Overview

Under direction of the City Manager, the Special Projects Division administers or participates in a variety of projects and programs involving environmental, economic, recreational, social and emergency management activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, facilitates trail development and art and culture programs, provides grant management assistance, and contributes staff support to city commissions and committees. It further provides direct assistance to the City Manager with various special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the first quarter of 2008:

1. BROWNFIELDS CLEANUP PROGRAM

The City is awaiting federal contracts from the U.S. Environmental Protection Agency (EPA) for a Brownfields Cleanup grant awarded to the City in July 2007. The grant is for \$200,000 and will require a 25% city match. In December 2006, the City applied to EPA for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). The City completed a partial cleanup of the Halvorsen site in September 2005, at an area known as the Former Foundry of the Old Carson Mill Site (adjacent to Halvorsen Park). Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. The City has submitted an application for the next round of EPA Grants (FY 07-08) for cleanup of additional properties. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

It has been nearly 3 years since construction was completed on the Multiple Assistance Center in Eureka. The MAC is operated by the Redwood Community Action Agency. On April 15, the County Board of Supervisors approved a contract with the Redwood Community Action Agency enabling the County to initiate a restructuring plan which provides the operational funding needed to gain long term MAC operational sustainability. In October and December 2007, the City Council in partnership with the County Board of Supervisors allocated emergency stop gap funding to RCAA to bridge critical MAC funding deficits, and enable the MAC to remain operational through the end of the 2007-08 fiscal year.

The MAC restructuring plan centers on integrating the MAC into the County's social service network, and folding the MAC into the County's overall homeless strategic plan. This restructuring will allow the County to bring a variety of existing State and Federal funding sources directly into the MAC programs totaling approximately \$480,000 annually. Staff will continue working with the County of Humboldt and RCAA on developing and implementing a MAC sustainability plan which averts future stop gap funding measures.

3. UNIVERSAL/MANDATORY GARBAGE AND RECYCLING COLLECTION

After several months of public workshops, subcommittee meetings and community discussion, on February 19 the City Council authorized staff to bring forward a Universal/Mandatory Garbage and Recycling Collection ordinance for their consideration. The ordinance is scheduled to be introduced at the May 6 Council meeting. If adopted, the ordinance will include the following programs in the City of Eureka:

1. Universal Curbside Garbage collection
2. Universal Curbside Recycling collection (2 stream rolling cart)
3. Universal Curbside Bulky Item Pick-up (large appliances, furniture, etc).
4. Voluntary Curbside Greenwaste collection

A Universal collection program concept was brought forward by city staff because of its potential to bring Eureka closer into compliance with state-mandated recycling and waste diversion laws. The City of Eureka is currently failing to meet State waste diversion mandates under CA legislation AB939 (adopted in 1989) which required all cities and counties in CA to divert 50% of our waste by 2000. Our diversion rate is currently 45%. Moreover, the program has the potential to significantly reduce unsanitary conditions in Eureka resulting from illegal disposal and backyard trash buildup, a problem which is currently causing environmental degradation, blight and public health concerns in city neighborhoods.

In 2002, the city was strongly encouraged to pursue the Universal collection program by representatives of the CA Integrated Waste Management Board. Instead, the City invested in other less demanding remedies, including an expanded recycling buy-back facility in Eureka, increased public education, business waste audits, public recycling bins, subsidized home composting bins, zoo waste recycling, a regional food waste diversion facility (pending), and other measures. Since 2006, the Board became increasingly concerned about Eureka's failure to meet State waste diversion mandates, particularly because these newer diversion programs did not bring the City into compliance.

Together with our existing programs, it is expected that the City will experience an increase in our diversion rate should we implement Universal programs. Other small CA cities which have adopted Universal programs have reported increases in their diversion rates and decreases in illegal disposal incidents.

4. HAZARD MITIGATION PLANNING

On February 4, the Eureka City Council adopted the Eureka component of Humboldt Area Hazard Mitigation Plan. In 2006, the City of Eureka joined with all other local cities and several special districts in our County to develop a Regional Disaster/Hazard Mitigation Plan. The process was directed locally by the County, and is sponsored by State OES and FEMA. The resulting Plan will be a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.). Now that the Plan has been adopted by the City Council, the City of Eureka is eligible for funding opportunities for numerous implementing programs or projects to protect critical infrastructure, including seismic retrofits, levee and shoreline repairs, and storm water improvements.

5. REGIONAL COMPOSTING AND FOOD WASTE DIVERSION FACILITY

On March 18, the City Council received a lengthy update from the Humboldt Waste Management Authority on Eureka's Regional Food Waste Diversion project. The City of Eureka has teamed with the HWMA for a feasibility study on developing this diversion facility in Eureka. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The study is expected to be complete in July 2008.

The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities). It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes.

6. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

7. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, the Humboldt Bay Harbor, Recreation and Conservation District, the State Coastal Conservancy, RCAA and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. The study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study analyzed several options and is now being reviewed and explored further by the coalition and the community.

Currently, there are few public access sites to the eastside of the bay, and there are no multi-use (pedestrian and bicycling) facilities between the cities of Eureka and Arcata. A number of planning documents have highlighted the Eureka-Arcata corridor as a priority, but there are many remaining issues to discuss in an effort to define an implementation strategy. These include clearly identifying physical, political, and legal opportunities and constraints, and roles and responsibilities in trail development and management, amenable to all interested stakeholders. The results of two preliminary feasibility studies suggest locating the trail in a narrow corridor between US 101 and the Northwestern Pacific Railroad (owned by NCRA). NCRA is actively pursuing reestablishment of rail service, and they have been directly involved in discussing the possibility of a rail with trail option.

8. WATER TRAILS PROJECT

The city is participating in an effort headed by the Redwood Community Action Agency (RCAA) and the Humboldt Bay Harbor Recreation and Conservation District (District) to develop a Water Trails Plan for the Humboldt Bay region. The Plan process also includes other applicable cities, districts, partners and stakeholder organizations, and will assist to classify and prioritize kayak and canoe access sites, identify sensitive habitats that may be affected by influence of water trails, design appropriate ramp and/or dock modifications, develop plans and specifications, design site-specific kiosks and/or informational signs, and identify necessary permits and funding sources. The State Coastal Conservancy has awarded RCAA grant funding to work closely with the District on this program. The process began in July 2007.

9. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

10. HUMBOLDT BAY INTERPRETIVE SIGNAGE

The 2 Eureka Rotary clubs recently donated funds for three interpretive signs which have been placed on the Eureka Boardwalk rail near C Street. Development of the signage was administered by Redwood Community Action Agency's Natural Resources division. The signs provide visitors with interesting and informative displays about the historical Eureka waterfront and shipping industry, the bay environment and its' diverse wildlife. Further, the City continues to partner with the County, the City of Arcata and RCAA to implement a Humboldt Bay Interpretive Signage Program. This program should consist of roughly 17 thematic sign templates on artistic bases and kiosks. The signage program will use a variety of other interpretive tools. In Eureka, the signage is expected to be placed along the waterfront in several locations including the Boardwalk, Elk River Wildlife Sanctuary and the Palco Marsh.

11. PARCEL 4/PALCO MARSH

The City was recently notified by the State Coastal Conservancy that they intend to record an Offer To Dedicate (OTD) agreement with the Audubon Society which will terminate the City's options and ability to utilize Parcel 4 for Coastal Dependant Industrial uses. The OTD is scheduled to be approved by the Conservancy Board in June. The City has been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. The City has been unable to successfully market the property for development due primarily to access constraints. The City continues to view Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel.

12. SECURITY FOR REDEVELOPMENT PROJECT AREAS AND OLD TOWN

The Eureka Redevelopment Agency currently contracts with a private security firm to patrol and provide security in Old Town Eureka and nearby Redevelopment Areas. The local security firm of Pacific Coast Security has been patrolling the area continuously since November 2005. The authority to seek security for the Old Town Eureka area was initially approved by the Eureka Redevelopment Agency in September 2005. The City Manager's office administers the program, and the firm works closely with the Eureka Police Dept. to ensure that their services continue to meet any changing needs. The City Council and Redevelopment Agency recognize that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

13. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. In 2007, the Dept. attended a weeklong "exercise-based" tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. The Special Projects office focuses primarily on public information roles and serves as the Public Information officer when the City's Emergency Operations Center is activated. As previous earthquakes and winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is scheduled in 2008.

14. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. In May 2007, the City Council approved the Commission's recently completed public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for May 20, June 17 and July 15, 2008. The City Manager's office serves as the Commission's primary liaison with the City.

15. BACKYARD COMPOSTING BINS

In 2008, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County. The City is expected to purchase another allotment of bins in May 2008.

16. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

17. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

18. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. The program currently takes glass, plastic and aluminum containers, tin and other bi-metal containers, plastic bags, newspaper, white and colored paper, junk mail, magazines and cardboard. We have approximately 1200 households participating in the program. All recycled materials are collected by the City Garbage Company and then hauled to the Recycling Processing Center in Samoa (operated by the Eureka/Arcata Community Recycling Center). The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and has recently implemented a more efficient two-stream collection/processing system.

19. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

20. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

21. FULLY AUTOMATED GARBAGE AND RECYCLING COLLECTION

In 2008, the City begins its fourth year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle.

The City is also working to automate its curbside recycling collection system. The City is considering a mandatory/universal collection program, which if adopted, will enable the city to issue rolling recycling carts (instead of the existing stackable bins). These carts would correspond to an automated collection vehicle, and thus continue our efforts to greatly reduce injuries and insurance claims, and enable a safer, more cost effective and efficient system of collection in the City.

22. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The recycling bins are located near existing City garbage cans, and are collected about 3 times per week, or as needed. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for these recycling opportunities.

23. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

24. FISHERMAN'S TERMINAL/BOARDWALK EXTENSION PROJECT

In October 2007, the City closed out its Economic Development Administration grant which helped fund development of the Eureka Fisherman's Terminal Project at the foot of C Street in Old Town. The new 420 foot long dock along the Eureka waterfront was built to support the local fishing industry and includes four jib cranes and a public hoist. The project will have public access and viewing components, and the site will eventually include a 16,000 square foot fish buying and unloading area and a public piazza at the foot of C Street. The dock is an extension of the City's existing boardwalk (completed in 2002). The project is significant to the retention and expansion of Eureka's commercial fishing industry, which in turn is critical to the success of our regional economy.



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report First Quarter 2008

Summary of Activities

1. Administration

Department Transition

In the first quarter of 2008 the City Engineer, Brent Siemer's last day with the City was March 22nd. A transition plan has been developed to maintain continuity of leadership for the department and oversight of the various projects that he is managing.

County General Plan Update

We continue to work with County of Humboldt Planning and Public Works staffs as they develop a Transportation Management Plan in response to the traffic impacts associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

In the first quarter of 2008 construction was completed on two projects, one project was bid, one other project continued construction activities, and engineering design continued on fourteen additional projects. There continues to be one vacant Assistant Engineer position in the Construction

Division, as well as the vacant City Engineer position whose workload has been incorporated into the Construction Division.

3. Development Division

Development has been very busy on a few large private developments and many smaller developments.

4. GIS Division

During the first quarter of 2008, CDBG grant 2 is currently wrapping up with its primary focus being mapping to support our Wastewater Collection System and Stormwater Program. The GIS Division is planning a new, multifaceted web-portal in the forth coming fiscal year.

5. Traffic/Signals Division

In the first quarter of 2008, construction of the Seventh Street bike lane has been completed. This completes the bike lane couplet from Broadway to Myrtle Avenue and improves pedestrian access at the intersection of 7th Street and Myrtle Avenue.

6. Property Management

During the first quarter of 2008, Property Management has continued to grow and develop while overseeing additional Capital Improvement Program Projects.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Dimitar Dimitrov

The following projects were completed in the first quarter of 2008:

1. **Parking Lot Lighting Upgrade 2007 (\$178,113)**
This project replaced parking lot lights and poles at 10 locations throughout the City. (McKenna, Moody). Colburn Electric, contractor.
2. **Water Improvements 2007 (\$121,334)**
This project replaced water valve clusters at nine locations. (McKenna) RAO Construction, contractor.

The following projects are currently in construction:

3. **“C” Street Surcharge Grading – Phases 2 and 3 - \$391,000**
The final phases of the “C” Street Development will be completed when the Phase 1 material surcharge has reached its targeted compaction limit. Construction is anticipated to be completed by the end of calendar year 2008. (Gierlich, Martindale, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.

The following projects were awarded construction contracts:

4. **“C” Street Pile Driving - \$300,000**
This work will install the piling supports for the future foundations of the Fisherman’s Building and the “C” Street Market Square stage area. Construction is anticipated to begin in July 2008. (Gierlich, Martindale, Whitchurch Engineering). West Coast Contractors

The following projects are in design:

5. **“C” Street Development Project - \$4,400,000**
The redevelopment of the foot of “C” Street by the City has been broken into a number of project phases to be built in sequence. (Gierlich, Savage, Martindale). The phases are as follows:

- a. **Fisherman’s Terminal Building - \$2,400,000**

Construction of a 16,151 s.f. structure adjacent to the Fisherman’s Dock with 15,700 s.f. dedicated to fish processing and coastal dependent businesses; and 1,600 dedicated to a retail seafood business and café. Construction is anticipated to begin in October 2008 and be completed in summer, 2009. (LaPortre and Cleek, Architecture, Whitchurch Engineering, structural).

b. Public Parking Lot - \$350,000

Construction of a 41 space (including 2 handicap accessible spaces) public parking lot immediately south of the Fisherman's Terminal Building. The parking lot will be landscaped and include the installation of amenities consistent in number, scale, and style as those on the existing Boardwalk and "F" Street pedestrian plaza. Construction will begin in the spring of 2009 and be completed concurrent with the opening of the Fisherman's Terminal Building. (LaPortre and Cleek, Architecture, SHN Consulting Engineers & Geologists).

c. "C" Street and Market Square - \$935,000

Reconstruction of "C" Street from First Street to the Boardwalk along with a 17,000 s.f. market square (plaza). This pedestrian oriented plaza area will include the installation of street furniture consistent in number, scale, and style as those on the existing Boardwalk and "F" Street pedestrian plaza. The Square will also contain a stage area, Madaket ticket booth, outdoor dining areas, umbrella stands for market events and an anchoring system for a 60-foot by 120-foot removable tent. Construction will begin in the summer of 2008 and be completed at the same time as the Fisherman's Terminal Building. (SHN Consulting Engineers & Geologists).

6. Proposition 50 funded Phase 1 of Martin Slough Interceptor (\$2,572,000 Grant funding + \$8,000,000 City/HCSO shared portion = \$10,572,000)

The City received State of California Proposition 50 grant funding to construct Phase 1 of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main interceptor pipeline from the 'O' Street lift station to the Golf Course lift station. Contract negotiations with HCSO to determine the cost sharing and financing details of the project construction are ongoing and anticipated to be finalized mid-2008. Final design of Phase 1 will be completed in early 2008; however construction will not begin until early 2009, after contractual cost sharing and construction financing have been finalized, and acquisition of easements has been finalized. (Gierlich, SHN engineers).

7. Water Reservoir Maintenance and Security Project – Phase 2 (\$1,110,000)

Phase 2 has been divided into two schedules of work:

Schedule A (\$400,000): Replace pumps & motor controls (\$200k); Emergency generator building and emergency generator (\$200k).

Schedule B (\$710,000): Perimeter fence hardening (\$50k); New entry gates and driveways (\$65k); Reservoir security fence (\$85k); Security lighting (\$70k); Access

road and slope repair (\$360k); Misc. security improvements (\$40k); Misc. site improvements (\$40k).

Future Phase 3 will consist of repainting the interior reservoir roof structural members (\$200,000). Construction for all phases is anticipated to be completed by mid- year 2010. (Gierlich, Travie Westlund & OLA engineers).

8. Anode Bed Replacement of Cross Town Interceptor (\$40,000)

This is a continuing maintenance project on the cathodic protection system of the Cross Town Interceptor Sewer. A corrosion evaluation is scheduled for summer, 2008. Design and construction of the anode bed replacement will be dependent on the results of the corrosion evaluation. (Sorensen).

9. Biosolids Dewatering Facility – (\$4.5 M)

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. Construction of the first phase consisting of a slab and metal building, piping and pumps, and interim bio-tube dewatering facility is scheduled for summer, 2008. (Gierlich, Yerby, SHN and Brown and Caldwell, engineers).

10. High Zone Water Pump Station (approx. \$500,000)

This project consists of the design and construction of a new pump station and piping to replace the existing pumps used to fill the High Tank water reservoir. It will also provide a redundant backup system to the new High Water Tank. (Dimitrov)

The following projects are undergoing preliminary design and environmental review:

11. Waterfront Drive Extension Project – Del Norte to Hilfiker (\$12,000,000)

The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by spring 2008. (Siemer, Shikany, North State Resources, Oscar Larson & Associates)

12. Waterfront Drive Connection – Phase II “G” to “J” Streets (\$3,600,000)

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete and the NEPA is in process. (Siemer, Savage, Shikany, SHN Consulting Engineers & Geologists).

13. BISC Floating Dock - \$450,000 (State Funded)

City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. These floats will be used to launch crew shells and small water craft as well as provide berthing for the Fish and Game’s Albacore. (Siemer, Savage, HSU Center Arts).

14. Martin Slough Enhancement Project - \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have been completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin.

\$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction the first phase of the project, replacement of tidegates. (Siemer, Savage, RCAA, Winzler & Kelly Consulting Engineers)

15. 4954 Lundblade Drive - \$50,000

The City is working with the property owner to stabilize a slope failure on this property that appears to have been partially precipitated by the discharge from a public storm drain. The design and construction work will be expedited to implement a solution before the winter rains are expected. (Siemer, Gierlich)

The following projects are continuing:

16. Martin Slough Interceptor Phase 2 (\$12,000,000)

Final design of Phase 2 of the Martin Slough Interceptor project, consisting of a pump station, force main, collector sewers, and demolition of up to 5 lift stations, is anticipated to be completed by December, 2008 and should be ready for construction anytime thereafter once construction financing has been secured. (Gierlich, SHN and Brown and Caldwell engineers).

17. Wastewater Facilities Plan and Program- Phase 1 (\$200,000)

The Wastewater Facilities Plan will determine the current condition and capacity of all components of the wastewater collection, pumping, and treatment system. This plan may result in the development of several long term capital improvement programs, one of which will identify the phased expansion of the wastewater treatment plant. This first phase of the program focuses mainly on the wastewater collection and transport system. Completion of the entire program is anticipated to be done in additional phases, and will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, Brown and Caldwell engineers).

18. Wastewater Facilities Plan and Program- Phase 2 (approximately \$600,000)

Phase 2 of the Wastewater Facilities Plan will evaluate the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components. The evaluation will result in the development of a long term capital improvement program for expansion of the treatment facility to accommodate the projected growth in the Greater Eureka Area for the next 20 years. (Gierlich, Knight, Brown and Caldwell engineers).

TOTAL: 18 Projects, \$55 Million capital improvement value

Longer Term Projects:

A. Mad River Pipeline Phases 4-6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

- B. **Sunny Ave and 14th & 'P' Embankment Repairs (\$400,000)**
Preliminary Construction Plans were completed in October, 2003, and have been placed "on the shelf." Construction funding for the projects has not been identified. (Gierlich) SHN, engineers
- C. **Railroad Crossings (\$100,000)**
This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending State funding availability. (Siemer)
- D. **North Eureka Gateway Transportation Enhancement Grant (\$1,500,000)**
This proposal is on hold. The proposal would enhance State Route 101 from Airport Road to "V" Street as a entrance gateway boulevard street with street trees, landscaped medians, sidewalks, street lighting and bike lanes. A prior proposal fro \$800,000 from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful no longer supports the project and Caltrans will not sponsor the project without strong community support. (Siemer)
- E. **Sewer Lift Station Upgrades (\$300,000)**
This continuing maintenance project will upgrade various sewer lift stations and pumping facilities on a yearly prioritized basis. The next project will focus on replacing the air-pots at the Del Norte @ Broadway lift station. (Sorensen)
- F. **SCADA System Program (unknown cost at this time)**
This program is anticipated to create and implement a citywide Supervisory Control And Data Acquisition (SCADA) system. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The citywide SCADA system will be designed to provide centralized control and monitoring of pump stations, reservoirs, and other mechanical systems (Angi Sorensen, Darrell Bailey, Veronica Hernandez).
- G. **Extended Fuel Storage Facility (unknown cost at this time)**
The increasing number of emergency backup generators at City facilities has created a shortage of emergency fuel storage in the event of an extended emergency. This project will identify the fuel storage requirements, and will study various locations for locating additional fuel storage and dispensing facilities to decentralized emergency fuel storage for City facilities. (Gierlich, Martindale, Bruce Young)
- H. **Commercial Street Fuel Facility and Underground Storage Tank Removal (\$650,000)**
This project consists of underground fuel tank removal and soils remediation, and construction of an above-ground fuel facility at the foot of Commercial Street. Construction schedule is dependent on securing construction funding. (Gierlich, Savage) SHN, engineers.

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka (Gierlich).

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development (Dimitrov).

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Angela Martindale)

Development Division

Tiffany Peerson

Gary Boughton
Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (0)
2. Building Permits, (66 permits, some with several reviews).
3. Certificate of Subdivision Compliance Descriptions, (5)
4. City Referrals (17).
5. Coastal Development Permits, (1).
6. Conditional Use Permits, (2).
7. County of Humboldt Referrals, (4).
8. Descriptions for City Projects, (1)
9. Design Review Applications, (19).
10. Development Coordination, (0)
11. Encroachment Permits (39).
12. Insurance Reviews, (435, some with several reviews).
13. Lot Line Adjustments, (7).
14. Requests for Service or Complaints, (3)
15. Sewer Permits, (6).
16. Special Permits, (0).
17. Street and Alley Vacations, (0)
18. Street Tree Reviews, (4)
19. Tentative and Final Parcel Maps, (0).
20. Tentative and Final Subdivision Maps, (5).
21. Traffic Referrals, (2).
22. Traffic Reviews, (24).
23. Variances, (14).
24. Water Permits, (5).
25. Special Events Permits (10).

Keep Eureka Beautiful has been instrumental in assisting property owners with funding, permitting and installation of Street Trees along several streets in Eureka. They play a pivotal role in the vision for a tree lined City. Permitting is necessary to insure trees are appropriate for use, do not damage underground utilities, do not cause pedestrian or traffic safety problems, and do not hinder above ground utility accessibility.

Some residents have installed Street Trees without the benefit of reviews and permits, and they may now risk damage to their underground utilities and may cause pedestrian or traffic safety problems.

Regional Transportation Projects

1. Eureka-Arcata Corridor Improvement Project

Engineering staff made a number of presentations to the City Council on the Draft Environment Impact Report/Statement for the project and assisted the Council in preparing formal comments to the document. (Siemer)

Long Range Transportation Planning

1. Greater Eureka Transportation Strategy Plan

The Greater Eureka Area Traffic Model was completed and distributed earlier this spring. The City of Eureka, County and Caltrans are now working with a traffic consultant to develop a “micro” traffic model of various intersections along Route 101 and on City streets to determine long-range project needs and opportunities. This second phase is expected to be completed in 2009. (Siemer)

2. Humboldt County General Plan Update - Infrastructure Impact Fees

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network. (Siemer)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Downtown Parking Assessment District Task Force

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the parking district. Engineering Division staff is providing support to the task force which will be presenting its preliminary recommendations to the City Council on October 16, 2007. (Siemer, Parrott)

2. Capital Improvements Program

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2008-2013 CIP will be reviewed by the Planning Commission in February 2008 prior to the Council's FY 2008-09 Budget deliberations.

3. City Council

Staff attends the twice monthly Council meetings to answer questions Council may

have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

4. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project.

5. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.

6. Development Coordination Committee

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.

7. Emergency Operations

Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.

8. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.

9. Humboldt County Liaison Committee

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.

10. Insurance Review

Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

REMIF has now required the City of Eureka to raise the minimum insurance coverage for contracts, encroachment permits and other special permits from \$1,000,000 to \$2,000,000.

11. Open Space, Parks and Recreation Commission

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.

12. Parking Place Commission

Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.

13. Planning Commission

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

GIS Division

Riley Topolewski

The following projects or tasks have either been completed or are currently underway during the first quarter of 2008.

- **ArcGIS Server**

The City of Eureka, GIS Division has budgeted the purchase of ESRI's ArcGIS Server coupled with Freeance Web. Arcgis server is a complete and integrated server-based GIS. It comes with out-of-the-box, end user applications and services for spatial data management, visualization, and spatial analysis.

ArcGIS Server offers the following advantages:

- Lower cost of ownership through centrally managed, focused GIS applications that can scale to support many users.
- Browser-based access to GIS.
- Integration with other enterprise systems such as customer relationship management (CRM) or enterprise resource planning (ERP) systems using industry-standard software. ArcGIS Server provides the foundation for geospatially enabling a service-oriented architecture (SOA).
- Support for interoperability standards in both the GIS domain (Open Geospatial Consortium) as well as the broader information technology (IT) domain (W3C).
- Ability to create custom applications using .NET or Java.

Freeance Web is an industry-leading solution for creating web mapping sites. Freeance has out-of-the-box tools, such as map tips, layer grouping, image linking, geocoding, redlining, map tabs and more in your ArcGIS Server Web sites.

- **CDBG Planning and Technical Assistance: Phase 2**

The work items for GIS Services Phase 2 are currently underway. The wastewater laterals have been mapped for the entire City of Eureka. Building footprint mapping of commercial and industrial properties is underway. Now that delivery of our new 6" color orthophotography has occurred, mapping of impervious surfaces can begin. Said mapping will include feature datasets representing pavement, curb, sidewalk and drop curbs, in addition to various other features. Work will also begin soon on development of a city-wide Engineering and utilities viewer.

- **Coordinated Web-GIS Project**

The new web-GIS portion of the economic development web portal released by the Humboldt County Prosperity Network has been an on-going, coordinated effort between City of Eureka, City of Arcata and County of Humboldt GIS staff. The interactive mapping interface allows for the user to conduct parcel-based queries related to land use, natural resource, coastal related issues, hazards, jurisdictional boundaries as well as other general map themes such as aerial photography and topographic information.

- **GIS Division Internship**
The GIS Division currently employs a GIS Intern. Eric Zimmerman began work in March and has already made a tremendous impact on the workflow and abilities of the City of Eureka's GIS activities. He is a valuable resource and an asset to the Engineering Department. Currently, the GIS Intern is mapping water meter locations, stormwater culverts and stormwater drainage inlets.(ON HOLD)
- **Wastewater Modeling Project**
Digital datasets describing HCSD's wastewater infrastructure have been created and delivered to Brown and Caldwell. With these datasets complete, wastewater modeling for the City of Eureka can be achieved.
- **Parcel Database Updates**
Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.
- **Stormwater Infrastructure Inventory**
Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. (Ongoing)
- **City of Eureka Sidewalk Areas**
Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.
- **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Conduct GPS Field Surveys**
Plan, prepare, conduct and post-process GPS field surveys. A survey-grade GPS solution has been implemented in the City of Eureka Engineering Division. The division now has the capabilities necessary to conduct real-time kinematic(RTK) GPS surveys. These types of surveys will greatly increase the efficiency with which the division. (Ongoing)
- **Aerial Flight 2007**
The GIS Division is managing the new aerial flight for the City of Eureka which was conducted on April 2nd. The new photography is color, 6 inch resolution with updated topographic data. This flight covered more than twice the geographic area of our previous 2002 flight. The aerials are always a popular product for all departments within the city. The aerial flight final deliverables are now available for use.

Traffic/Signals Division

Sheila Parrott

Dan Moody

The following projects are undergoing preliminary design:

1. Harris and Central Traffic Signal - \$175,000

This project will construct a new traffic signal at the intersection of Harris and Central. Design is scheduled for FY 07-08 with construction to follow. Proposition 1B funding has been received and construction is expected in FY 08-09. (Parrott, Moody).

2. Parking Meter Conversion Project - \$250,000, FY 2007-08 construction

This project will involve the metering of six (6) additional downtown parking lots and the increase of meter fees from \$0.05 to \$0.25 per hour. All meters will be converted from mechanical to electronic fare collection. Proposals for this project have been received and installation is anticipated in fall of 2008. (Parrott, Moody)

3. Improvements at 6th Street & Myrtle Avenue - \$130,000±, 2008-09 construction

A joint construction project with Caltrans will include the installation of median islands in Myrtle Avenue, islands in 6th Street, street lighting, and striping. These enhancements are intended to increase pedestrian and vehicle safety. Construction is anticipated to be completed by summer 2008. (Parrott, Moody)

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force submitted its recommendations to the City Council for the operation and possible expansion of the parking district. Further action is pending filling the vacant City Engineer position.

2. Traffic Safety Commission

The City Council adopted an ordinance to create the Traffic Safety Commission. Staff is now preparing the education program for the new commissioners. Further action is pending filling the vacant City Engineer position.

3. Eureka-Arcata Corridor Project

Caltrans is expected to complete the EIR/EIS by fall 2008.

4. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG and Caltrans entered into a memorandum of understanding (MOU) for completion of the Greater Eureka Area Traffic Model (GEATM) which will be used for coordinated regional traffic forecasting by each entity. The strategic plan will ultimately result in the identification of future traffic impacts associated with development

and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts.

5. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction. The project will be completed in advance of Caltrans' scheduled overlay/restriping project.

6. Regional Transportation Plan Update— HCAOG has begun the 2008 Update of the Regional Transportation Plan. We will be incorporating the City's 5-Year CIP and Pavement Management System into the updated regional plan. While this plan has not been historically used to allocate regional transportation funds, it does provide for some "posturing" among all the agencies (i.e. illustrates agencies with the greatest needs). However, future funding by the California Transportation Commission may expect regional ranking of projects based on safety and congestion.

7. Regional Non-Motorized Transportation Planning Project – HCAOG has begun the Regional Non-Motorized Transportation Planning Project. Engineering staff is representing the City of Eureka for the 2008 Update of the Pedestrian Needs Assessment. This project also includes project development on the Hammond Trail segment into Arcata and on the Annie and Mary Trail between Arcata and Blue Lake.

8. Eureka-Arcata Trail Feasibility Study— Follow up on feasibility study to develop a trail between Eureka and Arcata (the study found it to be infeasible along the existing NCRA tracks). Activists are still pursuing the trail, suggesting that it be implemented instead of the Eureka-Arcata Corridor Improvement Project citing 30,000 potential trips annually (as compared with 45,000 **daily** vehicle trips in the corridor).

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. Two traffic collisions this quarter resulted in the replacement of signal components. The collision at Harris and Harrison required a complete rewiring of the intersection and new LED lights. The collision at Myrtle and Harrison required the replacement of three signal heads and signal pole.

2. Traffic Studies

A revised traffic study has been submitted this quarter for review for the Balloon Track Mixed Use Development.

3. Grant Applications

Two applications for Highway Safety Improvement Program Grant funding have been submitted. These grants will fund the installation of protected left turn lanes for southbound E and F Streets at Harris Street including new signal heads, signal arms and detector loops, and the installation of guardrail on Campton Road.

4. Parking Items

The Parking Place Commission has been short one commissioner this quarter and two sessions were canceled due to lack of quorum.

5. Alliance with EPD Traffic Officers

Monthly meetings with Tony Zonatti, EPD continue in a effort to maintain a working relationship with Traffic Operations. Current traffic related issues include requests for traffic control devices, locations for placing radar speed trailers, pedestrian safety, and parking zones.

6. Other

In addition to the items listed above, regular items processed during the quarter included:

- 10 Special Event Requests
- 5 Work Orders for new signs and/or parking controls
- Project Referrals
- Collision pin map and report filing
- Complaints and inquiries

Property Management Division

Lisa Savage

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. **New Leases/Licenses**

No new leases or licenses were negotiated during the first quarter.

2. **Lease/License Renewals and Terminations**

No leases or licenses were renewed during the first quarter.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the first quarter in excess of 150 hours were served at the Zoo and the Marina.

SWAP – SWAP performed a two day clean up of City property. Forty cubic yards of garbage was removed from Mauer Marsh and Parcel 4.

Eureka Municipal Airport – The City has received a grant to resurface the runway, taxiways and repaint the markings as identified in the Airport's Capital Improvement Program. The grant which is funded through California Aid to Airports (CAAP) is for \$100,000 and requires a ten percent match by the City.

4. **Facilities Inspection**

Facilities inspections for 2008 are scheduled to begin in the second quarter.

5. **Real Property Work Completed**

Five service/work requests were completed during the first quarter.

The following projects are in final design:

2. Fisherman's Terminal Building – 17,000 s.f.

Four businesses have tentatively committed to lease space in the Fishermen's Terminal Building which will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café.

The following projects are undergoing preliminary design and environmental review:

4. Martin Slough Enhancement Project - \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction of the first phase of the project, replacement of tidegates. RCAA is proceeding with the environmental document. This project will ultimately reduce the period of flooding in the slough, especially across the Golf Course. The principle landowner is interested in selling to City and the City is willing to accept if acquisition is 100% grant funded (the grazing lease should easily cover maintenance and operational costs). (Savage, RCAA, Winzler & Kelly Consulting Engineers) (No Change)

5. Salt Marsh Restoration, \$250,000, 2009 construction

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. This project will require redesign as negotiations with the property owner have resulted in a new site being targeted for creation of the new salt marsh. (Savage, SHN Engineers and Geologists)

Property Acquisition – The property owner, Security National, has expressed a willingness to work with the City to use the Dinsmore site for our mitigation, provided Security National receives a larger share of the mitigation credits. We will need Council approval before proceeding with further negotiations. This will involve State Lands, a Tidelands Agreement and possible payment from Security National for those tidelands. (No Change)

Revised Mitigation Plan –SHN has completed a revised mitigation plan for the entire Dinsmore Site. SHN will also work with HSU to develop a long term project to monitor the wildlife adjustments to the new salt marsh.

Revised Permit and Mitigation Credit– We will need to revise the Coastal Commission and Fish and Game permits and obtain mitigation for future salt marsh impacts. We will also need revised permits from the USACOE and the Harbor District. (No Change)

Construction – Grading normally takes place in fall with planting the following spring. Germination and propagation of the salt marsh plants would start this spring as soon as the revised permit is approved. (No Change)

Longer Term Projects:

9. Fisherman's Terminal Cranes

The four (4) jib cranes on the Fisherman's Terminal Wharf have not performed satisfactorily since their installation last year. The Engineering Division sought out, and contracted with, Ederer, LLC, who will provide professional field inspection, troubleshooting and repair services. (No Change)(Savage)

Memo



To: David Tyson, City Manager
From: Garr Nielsen, Chief of Police
Date: April 15, 2008
Re: Jan, Feb, March 2008 Quarterly Report

Chief's Message:

Once again, the past quarter has been eventful for the Eureka Police Department. After enduring worn, dirty carpeted floors for many years we were able to find the funds through budget savings to install new vinyl flooring throughout much of our headquarters. Prior to the installation of the floors, Police Recruit Pam Wilcox coordinated a number of employee volunteers and a SWAP team to repaint much of the building. The transition has been remarkable and is part of our continuing efforts to improve the appearance of our facility and vehicles. As part of this effort we placed an order for six new Dodge Charger police cars and expect them to be here by early summer. We have also ordered three new Honda Police motorcycles, and expect them to be on the ground mid-summer. Construction will begin soon on our property annex. This addition to our property storage will enable us to more effectively process and store evidence and property, eliminating the need for storage of large items in the police parking area. These changes are emblematic of our efforts to redefine EPD as a more progressive organization which takes pride not only in the relationship we have with our community, but also in the image we reflect.

In February, the command and supervisory staff met in Crescent City for a three day POST sponsored team building workshop. The goals of the workshop were to clarify and reaffirm the direction of the Department, and to identify issues which might be inhibiting the Eureka Police Department from being as responsive to the community as it could be. At the conclusion of the workshop we had identified several priorities for improving the organization. The key issues the team identified were:

- Consistency between supervisors
- Ensuring follow through on key policy issues and directives
- Improve public relations with our community
- Improve morale
- Improve the quality of report writing.

The team developed an action plan to specifically address each of these issues, and since returning from the workshop has been focusing on solutions, having made

significant progress in a short period of time, while remaining cognizant of continuous incremental improvement.

As part of our continuing effort to become a better organization it is important that our managers broaden their horizons and are provided with a wide breadth of exposure to various facets of the agency. This benefits not only the managers, but also the supervisory staff as it provides them the opportunity to work under differing management styles, encourages them to not rely upon the particular expertise of one person, and motivates them to delegate responsibility to their line staff. It is also important for the continuity of the organization that managers become familiar with the varied specialty assignments in the event one of them should leave unexpectedly. With this in mind, I reorganized some of the administrative staff assignments. Lt. Harpham assumed command of the Detective Division, Lt. Johnson assumed command of communications, and Support Services Manager Wilson took over responsibilities for the PSO's. While being forced out of comfort zones can be stressful and some pushback was inevitable, the change has resulted in positive growth for those who have embraced it. We will continue to evolve organizationally in an effort to provide more enlightened public safety to our community.

During this quarter we were privileged to host the FBI National Academy Associates Luncheon at the Ingomar Club. The luncheon was well attended, with more than twenty Academy graduates and current FBI agents, including the SAC from the San Francisco Office, Charlene Thornton and several Assistant Special Agents in Charge from her office.

We are currently in negotiations with the Humboldt County Sheriff's Office to augment their SWAT team with several EPD officers. After reviewing a number of options, the most viable seems to be for the EPD to supplement what is already an operational team. Based upon the number of incidents in Humboldt County it is impossible to justify the existence of a stand alone team in Eureka, and a regional team in addition to the Sheriff's Office was not receiving overwhelming support from allied cities. One large full service tactical team will be sufficient to address all but the most protracted events. And by EPD supplementing the Sheriff's Office team, we will have the resources in this county to manage a tactical operation until another team could respond from out of the area. We hope to have an agreement in place and interested candidates identified by next quarter.

We have finally been able to open our Bayshore Mall Annex thanks to the hard work of PSO Suzie Owsley, who has taken on the responsibility for this project. The mall annex serves as our point of contact for crime prevention material, safety seat inspections, and provides a very public source of access to the Eureka Police Department. PSO Owsley will be splitting her time between the annex, the EPD front counter, while continuing to do her neighborhood watch program outreach. In that vein we are making an effort to staff our front counter with PSO's whenever possible. Although field deployment is their priority we believe that there is value in a uniform presence at our front counter to deal with many of the routine matters which otherwise may have to be handled by a police officer. This also frees up our records staff to attend to their ever increasing work load.

During this quarter the District Attorney released his findings on the death of Martin Cotton. Cotton had been involved in a violent physical altercation at the Rescue Mission which precipitated a call to EPD. When our officers arrived they encountered violently

resistive Cotton whom we later discovered had extraordinarily high levels of LSD in his system. Our officers were able to subdue Cotton and transported him to the county jail where he continued to be highly combative while in custody. Several hours later Cotton was discovered by corrections staff to be non-responsive, and he died while enroute to the hospital. An extensive investigation was conducted by the District Attorney's Office, as well as an internal investigation by the EPD. As the result of our investigation we made a change to our policy which now requires that persons who are engaged in violent encounters with our police officers be medically evaluated independently of the evaluation they receive by corrections staff. The conclusion reached by the District Attorney was that they were unable to determine which confrontation resulted in the injuries which led to Cotton's death, but that his violent actions while in the jail cell very likely could have caused the injuries and would be consistent with the typical onset of symptoms in cases of subdural hematomas. Neither our internal investigation, nor the investigation by the District Attorney's Office determined that any blows were struck by the EPD officers to Cotton's head. So while it is frustrating that we will never know what event actually led to Cotton's death I believe that my officers acted appropriately under the circumstances, given the policies in place at the time, and the tools they had at hand to deal with a person who was extremely violent.

I was fortunate to be the first city department head to present an annual report to the City Council in March. It was an excellent opportunity to recap the accomplishments the EPD has achieved over the past year. Among the most significant have been:

- The elimination of a 20% staffing shortage
- Elimination of phone and mail reports
- Revision of citizen complain form
- CIT Training
- Acquisition of Tasers for all officers
- Aggressive effort to address abandoned vehicles
- Increased neighborhood watch efforts
- Team policing
- 40% reduction in overtime
- Old Town drug sweeps
- Increased gang enforcement
- Improved response to domestic violence calls
- Consolidation of IT
- Community, media, and youth forums
- Sworn officer as PIO
- Bayshore Mall annex
- Police Foundation
- CHP Operation Safe Streets
- Augmentation of Chaplain program
- Improved relationship with community partners

An example of our improved relationship with the community was demonstrated by the recent neighborhood meeting at the Wharfinger Building that was attended by more than one hundred residents. Among the most frequently mentioned concerns were drug trafficking on the west side, abandoned vehicles, unkempt properties, and property crimes. One address in particular, 322 West Del Norte was identified as a particularly problematic location. Thanks to the work of the Humboldt County Drug Task Force, within three weeks a search warrant had been served on residents at the location to

which other city personnel responded and the property was declared uninhabitable. This is a striking example of how the collaborative efforts of the community, law enforcement, and other city resources can be effectively employed to address neighborhood problems.

We are also in the final stages of a program which will provide mortgage assistance to police officers who choose to purchase homes on the west side of Eureka. I have secured a commitment from a lender who has agreed to reduce the mortgage rate by 2% for qualified properties, which could represent a significant savings in monthly payments. Our hope is that by having police officers living in our neighborhoods it will help to revitalize some of our more challenging areas.

The Eureka Police Department will continue to evolve to better serve the community, to be more responsive, transparent, and accountable. The process is incremental but we have made significant progress, and will continue the organizational change that the public expects and deserves.

Patrol & Police Services:

Between January 1st and March 31st, 2008, Eureka Police Officers responded to 10,006 calls for service and conducted approximately 10,448 self-initiated enforcement actions resulting in over 2,674 reports and 1,105 arrests.

Police Officers Complete Crisis Intervention Team Training

During the week of March 24-27, six EPD Officers attended Crisis Intervention Team Training (CIT) at the Humboldt Bay Aquatic Center. This was the third group of patrol officers who have been sent to the CIT presentation, and the Eureka Police Department is nearing its goal of providing every street cop with this valuable training.

CIT is a 32-hour POST certified training course that has been developed to provide officers and others with the skills, tools, and tactics needed when responding to incidents involving individuals experiencing a mental health crisis. This multidisciplinary training represents a collaborative effort between Humboldt County's Mental Health Branch and local law enforcement officials. The instruction is interactive and includes lecture, role playing, panel discussion, and demonstrations. During the CIT presentation(s), officers receive practical information about:

- Recognizing mental illnesses and developmental disabilities
- Legal issues pertaining to mental illness
- Crisis and suicide intervention techniques
- Safety issues
- Available community resources

Officers are often called upon to respond to crisis situations involving persons with serious mental illnesses. The goal of the CIT training is to increase mental health support for law enforcement officers in the field. And since experts¹ estimate that

¹ **Dutiful Minds – Dealing with Mental Illness**

By Lt. Michael S. Woody, Retired

anywhere from 7 to 15% of the calls to which a police officer responds in this country involve someone with a mental illness, it is very relevant to the issues our officers face on a daily basis in the City of Eureka. CIT training benefits our community by creating a group of specially trained police officers who have received instruction in dealing with people who are experiencing mental health crisis. The aim is getting the mentally ill person who is in crisis to the proper treatment resources and thereby hopefully preventing a tragic situation.

Selected Calls of Interest

One of the first lessons that a “Rookie” officer learns is that there is no such thing as a “routine call.”

911 HANG-UP CALL LEADS TO LARGE DRUG AND GUN BUST

On March 17, 2008 at around 9:15 AM, Officers Louis Altic, Danny Kalis, & Drake Goodale were dispatched to a residence in the 1900 block of Hilfiker Lane for a “911 hang-up” call. The three officers were later joined by Officers Tim Jones and Gary Whitmer. Police officers respond to these kinds of calls frequently and they usually end up being pretty anti-climatic: a child playing with the phone, an equipment problem, or someone trying to program their new phone. However, what the responding officers discovered upon their arrival this time ended up being far from “routine.”

When the officers arrived outside the apartment, they knocked on the front door for approximately two minutes before a female resident finally opened it a few inches, leaving a security chain in place. Officer Altic explained to the woman, Esmeralda Toledo-Paz, that there had been a 911 call from this address and that officers needed to come inside to make sure there was no emergency. While Officer Altic was still trying to get Toledo-Paz to unlock the chain and open the door, a man, later identified as Jose Villegas-Villanueva, appeared behind her. Officer Altic made several more unsuccessful requests for the couple to unlock the door and let officers inside.

The couple then turned and walked away from the front door without releasing the security chain. Through the gap in front door, Officer Altic saw Villegas walk toward an open bedroom doorway to his left. As Villegas continued to walk away toward the bedroom, Officer Altic firmly ordered him to stop and open the door, or officers would force their way inside. Villegas paused in the bedroom doorway, looked at something inside, and then slowly returned to the front door and unchained it for the officers. The officers then entered the residence and detained the couple while they investigated the matter.

While conducting a protective sweep of the interior of the apartment for any injured persons or emergencies, the officers located a large quantity of processed marijuana, scales, and other items of drug sales paraphernalia. Officers also discovered ammunition and numerous firearms in the bedroom where Villegas had been about to enter when commanded to stop by Officer Altic. These illegal weapons included a loaded Marlin lever-action 30-30 rifle, a loaded Maadi Co. 7.62x39mm semi-automatic assault rifle, a Cobray 9mm machine pistol, a sound suppressor (silencer), two Smith & Wesson .38 caliber pistols (one loaded), and a loaded Remington Model 870 12-gauge

pump-action shotgun. A records check later revealed the shotgun had been stolen during a 2005 burglary in Eureka.

Agents from the Humboldt County Drug Task Force were notified and responded to the scene to assist the EPD Officers. HCDTF Agents subsequently obtained and executed a search warrant for the residence. During their search, the agents recovered approximately 31.5 pounds of dried processed marijuana, drug sales and packaging materials, pay and owe sheets (indicating drug sales), and approximately an ounce of methamphetamine.

Jose Villegas-Villanueva, who also happened to be a convicted felon and illegally in this country, was arrested for numerous felony drug and weapons violations. These charges included being a felon in possession of a firearm, possession of an assault weapon, possession of a silencer, possession of stolen property, child endangerment, possession of marijuana for sale, possession of a specified controlled substance while armed, and possession of methamphetamine for sale. Villegas' girlfriend, Esmiralda Toldeo-Paz, was also arrested for possession of marijuana for sale, possession of methamphetamine for sale, possession of a controlled substance while armed, and child endangerment. Immigration holds were placed on both suspects, and their 5-month old child was taken into protective custody by Child Welfare Services. Officers found the child in the same room where the loaded firearms were located lying on top of a bed.



When the officers arrived at the suspects' apartment for "just another 911 call," they had no way of knowing the couple was selling drugs from their residence and armed with a large stash of loaded assault weapons available for immediate offensive/defensive use. This is why police officers have to learn to rely on their superior training, good tactics, and sound judgment in order to survive the streets.



When later “thanked” by one of the officers for not trying to shoot them, Villegas reportedly replied that he didn’t (shoot them) because of his child who was in the residence.

BARRICADED WARRANT SUSPECT ARRESTED AFTER STAND-OFF

On February 16th, 2008 at approximately 11:00 AM, the Eureka Police Department received information that a wanted subject, Mario Marcel Garcia, was currently inside a vacant house in the 1200 block of S Street. Garcia had two felony warrants for his arrest for offenses including parole violation and transportation/sales of a controlled substance. Garcia was also suspected of evading EPD officers during a high speed pursuit in December 2007.

Just prior to officers’ arrival, Garcia fled the residence into the Cooper Gulch area after being tipped off that the police were coming. Eureka Police Officers, assisted by several CHP Officers participating in the *Operation Eureka Safe Streets* program, quickly responded to the area and set up a perimeter. Officers, including a police K-9, searched the Cooper Gulch area but were initially unable to locate Garcia.

At around 12:10 PM, officers received information that Garcia was hiding inside an upstairs apartment located in the 1000 block of M Street. EPD and CHP officers quickly

surrounded the building and set up a perimeter. Officers contacted residents from the apartment, who confirmed Garcia was hiding inside. Initial verbal commands for Garcia to exit the apartment and surrender were unsuccessful and an approximately 38 minute stand-off ensued with Garcia barricaded inside the apartment.

At 1232 hours, Officer Adam Laird was able to make contact with Garcia by phone. Officer Laird is a member of the EPD Crisis Negotiation Team and he recently completed the Advanced Hostage Negotiation course in Folsom, California. After a 28-minute negotiation, Officer Laird was able to convince Garcia to exit the apartment and surrender peacefully. Garcia, whose criminal history includes dangerous drugs and weapons violations, was taken into custody safely and without further incident.

Officer Laird later received a written commendation from Chief Nielsen for his skill and efforts in negotiating Garcia's peaceful surrender and thereby avoiding a potentially tragic situation.

MARIO GARCIA



TRANSIENT WITH REPLICA HANDGUN UNKNOWINGLY CONFRONTS OFFICERS

On 4/4/08 at about 4:30am several Eureka Police Officers were conducting routine K-9 (police service dog) training near the foot of Truesdale Street in Eureka. Specifically, they were doing searches and handler protection drills.

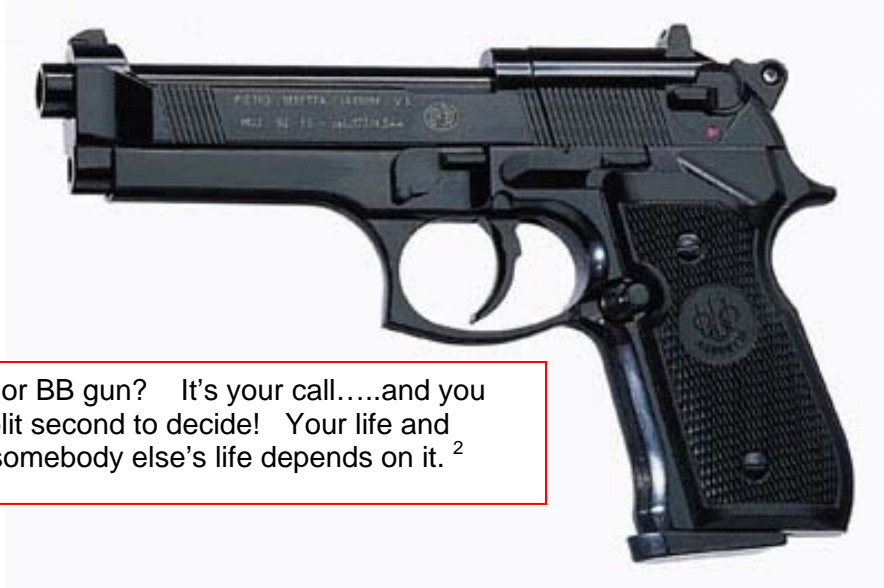
Sudden, the officers were approached by a male adult who emerged from the bushes. He yelled, "What the (expletive) is going on?!" Apparently he was awakened while sleeping in the brush by the commotion of the training.

Officers announced themselves and shined their flashlights on him. One of the officers noticed that the man was holding a pistol down at his right side.

The officer immediately took defensive action and drew his sidearm and pointed it toward the man, ordering him to drop the gun. The man followed the officer's command and immediately dropped the gun to the ground. He was detained in handcuffs without incident. Upon further investigation it was learned that the gun was a BB gun. The gun

was dark in color, and was a replica of a Beretta 9mm semi-automatic pistol, easily mistakable for a real firearm.

Since the man had only violated a Eureka Municipal Code of Camping in the City limits, and had not pointed the gun at the officers, the man was interviewed, warned about camping, and released without charges.



Handgun or BB gun? It's your call.....and you have a split second to decide! Your life and possibly somebody else's life depends on it. ²

HUMBOLDT COUNTY GANG TASK FORCE CONDUCTS GANG SWEEP

Due to the perception of increased gang activity in Humboldt County, local law enforcement agencies formed the Humboldt County Gang Task Force (HCGTF). One of the missions of the HCGTF is to reduce the escalation of gang-related violence and other crimes in our communities through proactive enforcement actions. This includes conducting targeted probation searches, parole searches, and warrant services at the homes of suspected gang members and/or their associates. Gang task force officers seek to make arrests when appropriate, gather gang intelligence, and seize any weapons, drugs or contraband found during these searches.

On March 8, 2008, from approximately 6:30 AM - 12:30 PM, multi-agency officers led by the Eureka Police Department participated in a gang task force sweep targeting

² Beretta Air Pistol -Beretta M92B (FS92) .177 cal – aka BB gun.

approximately a dozen gang members or gang associates and their homes in the greater Eureka area.

Officers from multiple agencies including the Eureka Police Department, Arcata Police Department, California Highway Patrol, Humboldt State University Police, Humboldt County Sheriff's Office, Humboldt County Probation Department, State Parole, and Pelican Bay State Prison participated in the operation.

Three gang task force teams consisting of a total of 24 officers conducted probation and parole searches at 13 residences located in the Eureka and Humboldt Hill areas. During these searches, approximately 42 subjects were contacted, 8 suspects were arrested, and numerous items of evidence, contraband, gang-related paraphernalia, and weapons (including a cane sword) were seized. A 9th suspect was also later arrested due to information obtained during the gang sweep.

SCOTT RYAN CAMPBELL



18th STREET GANG MEMBER

Marissa Lopez-Magnusen (age 36) was arrested at a residence on Herrick Ave. for possession of concentrated cannabis, possession of drug paraphernalia, and possession of an illegal weapon. Scott Ryan Campbell (age 31) was arrested at a G St. residence for possession of hypodermic syringes and probation violation. David Stockhoff (age 28) was taken into custody at a residence in the 3100 block of Union St. for possession of methamphetamine. Calvin Dawson (age 38) was arrested at a residence on 11th St. for parole violation and possession of a hypodermic syringe. Joe Wilson (age 47) was arrested at the same address for possession of drug paraphernalia, possession of a hypodermic syringe, probation violation, and possession of heroin. Gary Fallan (age 19) was arrested at a house in the 2600 block of Union St. for three warrants related to drug and weapons violations. At the same address, Corey Stogner (age 37) was arrested for possession of methamphetamine and parole violation. Additionally, Jody Harrison (age 40) was taken into custody for possession of methamphetamine for sale, possession of drug paraphernalia, and maintaining a place for the unlawful sales of controlled substances. Stogner and Harrison were suspected of selling methamphetamine out of the residence. Finally, on 3-12-08, a juvenile gang member was arrested by EPD for probation violation at a residence in the 200 block of West

Cedar St. This was based on information and evidence obtained by Gang Task Force members during the sweep.

OPERATION EUREKA SAFE STREETS 2

Once again the California Highway Patrol has partnered with the Police Department to provide supplemental law enforcement within the City limits. As a result of a request made in June of 2007, Operation Eureka Safe Streets 2 began on January 8th, 2008 and is expected to be in effect for six months. CHP has participated in Operation Safe Streets programs in several police jurisdictions around the State since 1992 including Eureka in 2006. Because of the success that OESS 1 had on the overall reduction of crime within the City, it is hoped that CHP's renewed presence and proactive vehicle code enforcement efforts will have similar results.

As part of the program, CHP provides up to four officers to primarily patrol those areas that border US 101 as it passes through the City of Eureka (4th Street, 5th Street, and Broadway). Even though CHP's primary responsibility involves traffic enforcement, CHP officers are often called upon to assist Department personnel with non-traffic related matters. The primary patrol times for CHP are generally Tuesday through Saturday from 10 a.m. to 6 p.m.

1st Quarter activity Stats for CHP OESS 2

ENFORCEMENT STOPS	663
COLLISIONS	7
DUI IN CUSTODY	2
CITATIONS TOTAL	606
IMPOUNDED VEHICLES	31
VERBAL WARNINGS	161
OTHER IN-CUSTODY	19
FELONY ARREST	1
FELONY- 4 DUI'S IN 10yr	0
PD ASSISTS	174
EUREKA P.D. Field Interviews	504
Other In Custody = All misdemeanors cited or in-custody (not DUI)	



Traffic:

Overview

During this quarter there have been a total of **237** traffic collisions where a Police report was taken, **82** of the collisions involved injuries. When collisions are minor, non-injury and/or happen on private property the driver information is exchanged and it is handled civilly. Therefore the numbers above are not the exact number of collisions that occurred in Eureka. A significant number of collisions are handled civilly with no police involvement.

Due to understaffing in the Patrol Division, Officer Whitmer and Officer Hill were periodically pulled from their traffic duties to fill vacancies in patrol. C.H.P. started their Safe Streets program to assist Eureka Police Department with traffic enforcement and traffic collisions. C.H.P. officers have been averaging 10 to 15 citations a day and have assisted with several traffic collisions.

There have been several other major traffic collisions this quarter that have narrowly escaped being fatal.



Traffic Analysis Summary

	This Quarter	Year to Date
Total collisions involving fatality	0	0
Total collisions involving injuries	82	82
Total DUI collisions	15	15
Total pedestrian collisions	4	4

Areas of Concern

'H' Street continues to have a high collision rate among the streets in Eureka. There has also been a fair amount of collisions on Harris Street this year.

Intersections

'H' and Harris Streets rank first with a total of 3 reported traffic collisions year to date. Tied for second place: is **Henderson and Spring Streets**.

Traffic Safety Grant

An Office of Traffic Safety Grant was submitted for the department. The Grant is for **\$228,272** which would be used in a variety of ways throughout the department from 10-1-08 to 9-31-10.

Primary Collision Factors

Right of way violations –	34
Traffic Signs / Signals –	19
Unsafe Speed –	25
Improper/Unsafe Turn -	47
Following Too Close –	3
DUI –	15

Total Number Of Citations

This quarter – **1,041**
(Jan, Feb, Mar, 2008)

Year To Date – **1,041**
(Jan, Feb, Mar, 2008)

Last Quarter – **1,216**
(Oct, Nov, Dec 2007)

Last Year to Date – **766**
(Jan, Feb, Mar 2007)

The total number of reported collisions between 1-1-2007 and 3-31-2007 = 221
The total number of reported collisions this year during that same time = 237

Community Response:

We held eight neighborhood watch meetings during this quarter which is an unusually high number. Three were held in the west side of Eureka, three in the center of Eureka and the other two were on the east side.

The problems addressed were usually the same in each neighborhood—drug activity or houses that were creating a health hazard with rubbish, garbage and old cars. In most cases the same house is responsible for both problems.

Three landlords were provided the necessary information to evict tenants from rentals who were suspected of dealing drugs.

The Community Response unit handled the following types of calls for service: POP details, foot patrols in the green belt areas, and vehicle investigations. (This does not include responding to calls for service when short handed or an overload of calls on the watch)

There were 76 such calls in January.

There were 87 such calls in February

There were 89 such calls in March

Three sex offenders were tracked down and arrests made.

Eleven unsafe vehicles were removed from the streets and four motor home /trailers type stored on the city lot at Waterfront drive. However, six motor homes/trailers were crushed.

There were transient camps removed from behind the Dodge dealership, PALCO Marsh, foot of Del Norte Street and Mauer Marsh. Two persons were found dead during this quarter in the city property know as Mauer Marsh. They had partially been eaten by rats. This makes three such cases in the past year.

At this time the unit is working on several locations with other code enforcement people, I.E.: Fire, Community development, public works and City Attorney. Examples are depicted in the photos attached showing what the locations looked like prior to our involvement and after our focus on the places. Progress is slow at some of these locations because of home owner rights issues.

3204 Summer Street



Before



In progress

318 W Del Norte



Before



After

322 W Del Norte



Before



In progress

Criminal Investigations Section:

Personnel Changes

Public Service Officer Suzie Owsley was moved to the supervision of Support Services Manager Dee Dee Wilson.

Detective Kalis was temporarily transferred back to the patrol section to assist with man power shortages. He is expected to return in May 2008.

Major Cases

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 84 felony cases, along with follow up on 112 missing person and/or runaway juvenile cases.

CIS reviewed and investigated 50 cross reports forwarded by either Adult Protective Services or Child Welfare Service, as well as screening about 50 additional cross reports.

The following is a summary of some of the larger cases handled:

Case #3C98-0091

Yohan Lopez, the final suspect in the Ryan Dunn homicide, was taken into custody out-of-county. The follow-up investigation regarding this 10 year old homicide has taken up a considerable amount of time in attempts to locate witnesses that have moved through out the country.



Lopez

Case #3C08-0265

On 01-10-2008, Eureka Police Department detectives were called upon to assist the District Attorney Investigators and the Sheriff's Department in serving several search warrants at two different locations in the Eureka Area. Detectives also authored an additional search warrant in connection with this case. As a result of the search warrant services, Rebecca HAMLIN and Jason BARTLET were taken into custody for numerous vehicle burglaries. This case has been adjudicated and both subjects were sentenced to several years in prison.



Bartlett

Hamline

Case #3C08-0341

On 01-16-2008, a male subject named Mark Westfall was determined to be responsible for the burglary of the Waterfront Café. \$1455.00 of the stolen money was recovered. Westfall was a longtime employee of the Waterfront Cafe and had a key to the front door and knowledge where the money and daily receipts were kept. After he took the money he went outside and smashed a large plate glass window to make it appear that a suspect had broke the window to make entry. This case was referred to the District Attorney's Office and a deal was cut between the victim and the suspect as to total reimbursement of the damage to the window and the outstanding amount of money missing, somewhere around an additional \$15,000 cash and damage.

Case #3C08-109

On 02-07-2008, Detectives assisted U.S. Marshall and Parole officers in conducting a Probation search, for illegal fireworks and possible unknown explosive device. While attempting contact it became apparent that the suspects were inside the residence but refused to come to the door so the front door was forced open and subject were contacted and a search was conducted. Two large bottle rockets were located and confiscated by US Marshall's office. No charges were filed.

Case #3C08-2276

On 03-25-2008, a man and wife contacted me at the Eureka Police Department and stated that their grandson has been using drugs and now he is stealing from them. They stated they had found a diamond ring missing that day and they checked the pawn shops and found where their grandson had pawned the ring. The ring was recovered for a value of over \$4000. The suspect was contacted and arrested for driving on a suspended driver's license, a misdemeanor arrest warrant and for grand theft. He confessed to taking the ring and pawning it, this case has been filed with the District Attorney for prosecution.

Case #3C08-068

On 1-1-08, Robert Primeau caused significant battery against his wife. The assault included choking and hitting the wife with a ball peen hammer. Upon investigation, It was also learned of an incident of animal cruelty, (stabbing a cat to death), a felony vandalism, and a solicitation to commit murder had also occurred. The intended victim's

are members of a long established wealthy family. The family was contacted and advised of the plot. Primeau has been held to answer for all of the felony offences and is awaiting trial.



Primeau

Case #3C08-548

On 1-19-08, two male subjects were located at the 500 block of G Street. The subjects were both seriously injured and extremely intoxicated. They were both transported to St Joseph Hospital for treatment of their wounds. One of the subjects was flown to UCSF, due to the extreme nature of his injuries.

It was later determined that the two subjects had been involved in an incident at the location they were located, which led to one of the above two subjects assaulting a citizen. The subject who was assaulted called friends, who were at Ragg's Rack Room. Several subjects came over from Ragg's Rack Room with crowbars and began attacking the two intoxicated subjects. Both the victims refused to press charges in this matter, since they believed that they ultimately initiated the incident.



Victim's injuries from crowbar

Case #3C08-595

On 1-21-08, a wanted parolee named Arnold Raymond committed an aggressive violent home invasion robbery against a couple living in Eureka. The husband had smoked marijuana with Raymond on a prior occasion in his garage but knew Raymond only as an acquaintance. On the night of the robbery, Raymond took another parolee to the victim's house for the purpose of buying a small amount of marijuana. As soon as the wife answered the door, Raymond attacked her, hitting her on the head with something

very hard. The other parolee stood back in shock. Raymond entered the house and searched until he confronted the husband. Raymond knocked him to the ground and took his pants which contained the husband's wallet.

EPD officers just happened to be staking out the alley behind the house trying to catch another wanted parolee. They heard the wife's screaming and saw her run out into the street and collapse. They also saw Raymond leave the residence carrying the male victim's pants. Raymond was booked for robbery.



Raymond

Assault Scene

Case #3C08-709

On 1-25-08, a local prostitute was sleeping in the motel room of sex registrant John Malone. Malone attempted to forcibly rape the victim. The victim called 911 during the rape. She did not know the motel room number and Malone took the phone from her before she could do much more than ask for help and state the name of the motel. EPD units responded based on the 911 call but could not determine a location. The victim contacted EPD several hours later and made the report. Malone said he did not rape the victim and gave his own version of events. The problem with his statement was the motel had a very good exterior camera system. The surveillance video showed Malone to be lying several times. DNA evidence was found on the victim. DNA testing has been requested. Malone has since disappeared and a warrant has been requested. The investigation into Malone's history has shown that he is a true sexual predator and at this point the warrants are issued for rape and failure to register, our detective bureau will conduct a search for him using the media and other means.



Monroe

Case #3C06-8383

On 11-4-06, Anthony Evans was murdered by means of stabbing at the 300 block of Third Street. The subsequent investigation led to a warrant for Derrick Scott. Scott was arrested on 2-6-08 in Las Vegas Nevada. He is now back at the HCCF and is waiting for the preliminary hearing on the murder charge.



Scott

Case #3C08-0321

On 1-12-2008, Officers responded to Ray's Food Place in Eureka for a forgery report. It was reported that a female attempted to cash a forged check at that location and had fled prior to police arrival. Through investigation the female was identified as Tara Turnbough. Turnbough was later located at her residence and taken into custody, along with a male subject, identified as Richard Schlapkohl.

A lengthy investigation was initiated and two search warrants were obtained and served. As a result of the search warrant service, the equipment and supplies used to produce these counterfeit checks were seized. A third subject, identified as William Westfall, was also taken into custody.

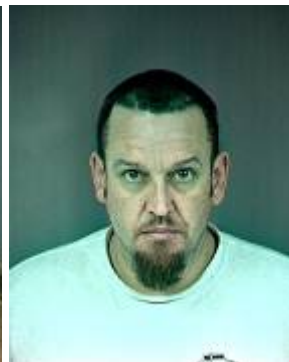
Numerous involved parties of this fraud ring were identified, including the ring leader, identified as Charles Kesselring. An arrest warrant has been sought for Kesselring. This group is believed to be responsible for the passing of dozens of counterfeit checks and the loss of thousands of dollars from numerous businesses countywide.



Schlapkohl



Turnbough



Westfall

Missing Person / Runaway Juvenile Cases

In the first quarter of 2008, the Eureka Police Department received an increase of 26 more missing person/runaway juvenile reports than was received during the same period of time in 2007. As of 03/31/08 we have received 112 reports. During this quarter the last open 2007 missing person case was cleared. This quarter did show an increase in missing person reports on transient people.

On 02/20/08, the Humboldt County Deputy Coroner Charles Van Buskirk called regarding some found remains. He asked if we have any missing person cases where the person had previously had brain surgery. He said a skull had been found that showed the person had brain surgery. He was told that we had a missing person case from the year 2000 that indicated the person had a motorcycle accident in 1972 and reportedly had a metal plate in his head. Deputy Coroner Van Buskirk obtained the medical records for our missing person and a copy of our case. The remains matched with our missing person case. The case cannot be totally closed and must be kept in MUPS and NCIC because not all of the remains were recovered. The partial remains were found in a wooded area outside the city limits of Eureka and it is presumed that animals carried off some of the bones. The family was notified by the Humboldt County Coroners office.

There were several transient missing person cases reported during this first quarter. These cases are always a challenge to try to close and sometimes take a lot of research. One case was reported by a transient son on his mother, who is retired and travels around in her motor home. Fortunately, the MP had recently renewed her CDL and it showed a postal service address in Fort Bragg, Ca. A letter to the listed address was sent and she was heard from in two weeks from Joshua Tree, Ca.

Another case involving a transient was on a woman who had last called her family on 10/05/07 and told them she was near Eureka, California and was "observing the seals". They reported her missing to our agency on 01/14/08. Our agency had not had any contact with her and neither had the Humboldt County Sheriff's Office. The MP was located in Anaheim, Ca, when her sister happened to run in to her at a Starbucks and learned she was to have surgery on her broken ankle. She was eventually located in a church shelter, in Fullerton Ca.

Two runaway girls, from CWS shelters here in Eureka, turned 18 years old in March, Child Welfare Services had physically seen each girl since they had their 18th birthday. They were both cleared from the system.

Equipment / Remodeling

CIS has purchased a stand alone computer system for internet investigations and review of digital surveillance footage provided to us by victim businesses.

Support Services Division:

Communications Section

January 23, 2008 – Kristen Ireland is currently attending the 120-hour POST Public Safety Dispatcher Basic Course at the College of the Redwoods Eureka Campus. This course fulfills our requirement for Communications Dispatcher with the Peace Officer Standards and Training. The course is a semester long and Kristen will be graduating on May 14, 2008.

February 13, 2008 – After 3 years and 8 months of dispatching for us, Communications Dispatcher Keziah Moss left the Eureka Police Department to be closer to her family. Keziah was a great asset to us, not only as a dispatcher but with her upbeat personality and willingness to decorate the dispatch center for every occasion!

March 10-14, 2008 – Senior Communications Dispatcher Michelle Olson and Communications Dispatcher Jennelle Miller attended a 40-hour Instructor Development Course at the College of the Redwoods.

March 19, 2008 – After 7 years and 3 months, Temporary Part-time Communications Dispatcher Heather Gillespie left the Eureka Police Department to move to Spokane, Washington where she will continue her career as a Communications Dispatcher. Heather and her husband Rhett (who also left the Eureka Fire Department) and family will be missed.

March 24-27, 2008 – Several dispatchers attended the 32-hour Crisis Intervention Training at the Humboldt Bay Aquatic Center. Among those attending were Senior Communications Dispatchers Michelle Olson and Amanda Nichols; and Communications Dispatchers Miranda Chase and Kristen Ireland. This training is hosted by the Humboldt County Mental Health. As part of this four day course, participants tour local facilities and gain an understanding for the different types of mental illnesses in our community and how to better handle them in the field.

February 16, 2008 – With the absence of Keziah Moss, Traci Gouthier was promoted to a full-time Communications Dispatcher.

The following Dispatchers celebrated anniversaries with the department in the first quarter:

Brittany Wilson, January 3rd – 2 years
Kristin Powell, January 16th – 1 year
Michelle Olson, March 11th – 6 years
Tawnie Hansen, March 20th – 13 years

Statistics – Calls Received in Communications

January 2008

Administrative Calls	7638
911 Calls	1408

February 2008

Administrative Calls	6303
911 Calls	1250

March 2008

Administrative Calls	6924
911 Calls	1460

Total Calls Received: 24,983

Statistics – Calls for Service

January	3889
February	3581
March	3935

Total Calls for Service: 11,405

Records Section

Alisa Cudney, Police Records Specialist II, has been with the City for 5 years on March 31st! Congratulations! She's one of the 3 full-time employees in Records! She makes sure the officers' arrest reports get submitted to the District Attorney's office before the subjects are let of jail. That's only a fraction of her tasks. Alisa completes various important duties behind the scenes. That's why they call us "Support Services"!

Ashley Ipock, has been a Police Records Specialist II for 2 years on February 16th! Congratulations! Ashley's main task is Parking, the processing of all the citations our Department, and now some CHP officers, place on the vehicles throughout the City Limits! Yes, those little orange envelopes!

Erin McBride, Police Records Supervisor spent the 29th of March from 0730 to 1800 completely enthused helping make Hammond Park what it is today! Her team was assigned to build the planter boxes and planting the garden! Great group of folks to work with! This assignment took the longest of all but if you know Erin she was part of a team and wasn't about to leave until every little plant was safely planted! To the City employees who made the lunch; she thanks you. It was so awesome to have a hot healthy meal! Thanks again Councilman Leonard for the opportunity! I had a fantastic time!

Eureka Volunteer Patrol:

The EVP continues to serve the community as volunteers who assist the Police in many ways. This quarter they put in 405.5 hours of service and covered 1339 miles. They performed 12 vacation checks and answered three requests for extra patrols by two businesses and one residential recipient.

We commend these wonderful folks who give so generously of their time and effort to the citizens of Eureka.

Commendations:

- To PSO Ken McCauley from Bill Hill (Arizona car dealership) to thank him for his work. "In his many years in the car business he has never gotten this level of service from a police department."
- To Lt. Murl Harpham from Mary Nessel, to thank him for resolving a noise problem in the neighborhood.
- To Lt. Murl Harpham and PSO Suzie Owsley from Melanie Kuhnel, to thank them for the information and support they provided at a Neighborhood Watch meeting.
- To PSO Suzie Owsley from Nancy Wheeler, GATE Program, to thank her for educating both students and their parents to what "law" is.
- To Officers JD Braud, Chris Silvey, Travis Braud, Terry Liles, Jason Campillo, Bill Dennison and Justin Winkle and Dispatchers Kristen Powell, Jenifer Braud, Keziah Moss and Kristen Ireland from Officer Bryon Franco, to recognize the professionalism and teamwork display by all involved in a pursuit and subsequent capture of a fleeing suspect.
- To Amanda Nichols from Deputy District Attorney Randy Mailman to thank her for her wonderful job testifying and explaining the dispatch systems and processes.
- To Chief Garr Nielsen from Mary Nessel to express appreciation for the prompt attention and advice to resolve a noise problem in her neighborhood.
- To Chief Garr Nielsen from Deputy US Marshal Brad Gill to thank the Department for the continued support and participation with the Fugitive Task Force. EPD is a major provider in assigning officers to the Task Force and will continue to be.
- To Lt. Murl Harpham, Reserve Officer Butch Manos and PSO Stacy Hanson from Lori Regalo, to thank them for taking immediate action in having a tarp-covered motor home removed from where it was parked, which created a driving hazard.
- To all Eureka Police Department personnel from Chief Garr Nielsen to thank everyone for their work on the Eureka Police Foundation fundraiser and making it such a resounding success. Special thanks to PSO Suzie Owsley who was largely responsible for the success of the event. PSO Mary Anderson, Dispatch Supervisor Tawnie Hansen, SAA Mary Kirby, Parking Enforcement Officer Lynda Punch and Police Recruit Pam Wilcox also played important roles in making the fundraiser successful.
- To Traffic Officer Greg Hill from a citizen, to apologize to him for being rude when he cited her for speeding. She thought he was very professional even though she was rude. There should be more cops like him and hopes next time they meet he will see a better side of her.

- To Senior Dispatcher Amanda Nichols from Sgt. Steve Watson to commend her for professionalism and skill. A total of 12 officers from EPD and CHP were involved in the search for and capture of a pursued wanted felon. Throughout the tense and rapidly evolving situation, Amanda maintained a cool, highly competent and professional presence on the radio as the primary dispatcher for the incident. She coordinated the frequently changing assignments and locations of numerous officers, while also keeping officers informed of regular updates about the suspect's location that she was receiving from a confidential informant. She consistently represents the best qualities of a police dispatcher.
- To Sgt. Jim Armstrong and Officers Justin Winkle and Bill Dennison from Pastor David Meyer. He was extremely impressed by the manner in which the officers dealt with a mentally disturbed female who was reportedly causing a disturbance and threatening violence. They dealt with her in a caring, thoughtful manner and eventually took her into custody. They are commended for handling this potentially dangerous situation in a professional manner which resulted in a peaceful resolution.
- To Officers Danny Kalis, Jason Campillo and Adam Harkness from Dr. Robert and Debbie Brantley of Eureka Veterinary Hospital, to thank them for clearing out the campers in the parking lot who were harassing the dogs at the vet hospital. Very appreciated.
- To Officer Terry Liles from Pam Gosselin, Humboldt County Office of Education, to thank him for the awesome gang presentation he gave to their staff. Officer Liles received very positive feedback from the teachers, counselors and admin staff.
- To Sgt. Kay Howden from Lt. Len Johnson in which he passed on the appreciation and gratitude of a woman with a heartbreaking situation involving a troubled youth.
- To Officer Adam Laird from Chief Garr Nielsen to commend him for his negotiation with a barricaded felon which led to a peaceful surrender. "Officer Laird represents the best qualities of a police officer in his willingness to take advantage of his training to protect the citizens of this community. I am extraordinarily proud of his efforts in this incident, and his continued level of commitment to his duties. He is a credit to the Eureka Police Department and the community he serves."
- To PSO Suzie Owsley from Sarah Jarvi to thank her for taking the time to show her support for reading to the children.
- To Officers Louis Altic and Tim Jones from a citizen, to thank them for their quick and efficient response to a youth who continued to drive without a driver's license. Great job!
- To PSO Kerensa Hislop from Carol Stafford, business owner, to thank her for the great advice she gave her upon working on a burglary case. She has implemented those suggestions and feels much more secure in her shop.
- To Eureka Police Department from National Drug Intelligence Center, USDOJ, appreciation for EPD's contribution to the National Drug Threat Survey for 2007.

New Hires, Promotions, Special Assignments, Departures:

New Hires

Wayne Rabang – Police Recruit
Traci Gouthier – Communications Dispatcher
Drake Goodale – Police Officer
Mike Guy – Police Officer



Officer Drake Goodale



Officer Mike Guy



Officer Wayne Rabang



Dispatcher Traci Gouthier

Promotions

Pamela Wilcox – to Police Recruit
Wayne Rabang – to Police Officer

Special Assignments

Officers Adam Laird and Adam Harkness – appointed Field Training Officers
Officer Bill Dennison resigned his assignment as Field Training Officer
Sgt. Kay Howden assigned Public Information Officer
Sgt Kay Howden released from assignment of Public Information Officer
Sgt. Patrick O'Neill assigned Public Information Officer
Sgt. Rodrigo Reyna Sanchez assigned EPD Point of Contact for FBI Joint Terrorism Task Force
Decommissioned EPD SWAT Team
Records Supervisor Erin McBride assigned EPD Point of Contact for Crime Statistics

Departures

Officer Bryan Waxler
Dispatcher Keziah Moss
Officer Michael Menza
Dispatcher Heather Gillespie

Change in Command Staff Assignments

Lt. Murl Harpham assigned command of Criminal Investigations Section
Lt. Len Johnson assigned command of the Communications Section
Support Services Manager Dee Dee Wilson assigned command of the Police Services Officers

Memo

To: David Tyson, City Manager
From: Valerie Warner, Finance Director
Date: March 31, 2008
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of December through March, 2008:

Sales Tax Revenues: Sales tax totaling \$1,754,269 was received for the quarter ending March 31, 2008. This amount represents a 5.6% decrease compared to the same quarter last year.

Investment Reports: A quarterly investment report was prepared for the City Council. As of March 31, 2008 the fair value of all investments totaled \$13,540,694, at an average yield of 4.88% and an average maturity of 1.69 years.

Finance Advisory Committee: This committee continued monthly meetings to discuss alternatives for financing problem oriented policing. The community survey for financing options for Problem Oriented Policing was sent out to 4000 Eureka voters on March 31.

Innovation in Department Department staff has been working on implementing an electronic banking feature called *Bill Consolidator*. Once in place, this will convert hundreds of paper checks, issued by banks when customers use on-line bill-pay capability, to electronic transfers. The payment details will upload to our accounts receivable system in a batch. We expect this to improve efficiency in the utility billing area.

The Information Technology division completed a software upgrade, installing Incode v. 6.0. This latest version of Incode incorporates several new features to the financial system software which will improve staff's ability to be more efficient in their work processes.

Staff Training Three members of the Finance Department staff spent one week at the Incode annual conference in February. The conference provides in-depth training in use of the software modules which allows us to use the program more effectively.

New Salary Schedules Implemented The payroll staff, working closely with Personnel, made pay changes for all of those employees covered under the EPOA MOU, the ECEA MOU and the EFL MOU.

Quarterly Report: January - March 2008



Multi Casualty Incident (MCI)
Drill - 01/12/08



2033 G Street
03/31/08



MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: April 25, 2008

Re: Quarterly Report- First 2008

The first quarter was a busy one for the Eureka Fire Department with a number of issues keeping staff busy. Fortunately, most of our activity was associated with normal day-to-day operations including minor emergencies, continuing employee recruitment and development activities, and normal business related activities.

A success to note during the first quarter includes the final implementation of our Alarm Monitoring Software. This system, commonly referred to as "Cry Wolf", is Alarm Monitoring software that dramatically improves our False Alarm monitoring program. This software not only tracks alarm system information, it allows us to process false alarm notices and invoices in days rather than weeks, as in the past. In addition, it interfaces seamlessly with our computer aided-dispatch (CAD) and Financial (INCODE) software, thus reducing redundant and coordinated data entry. Another significant and noteworthy project that was initiated during this period was the standardization and adoption of "Joint" Operational Policies between Eureka Fire and Humboldt Fire District #1. This is an exciting project that is well over due, while at the same time, cutting edge. This effort further supports the commitment that each agency has made to standardize operations and to provide the best service possible to our community.

As all government, we continue to wrestle with budgetary issues due to the current economic climate. We continue to search for outside funding to assist us with aging equipment. We recently submitted our grant application to the Congressional FIRE Act Grant process requesting close to \$190,000 for critical Personal Protective Equipment (PPE) replacement. Currently, our structural protective clothing is at or near the end of its life span and is in dire need of replacement. Adding to the complexity of this issue is the need to provide each employee with wildland firefighting PPE. Currently, personnel share many of the major items, such as wildland shelters. As this grant process is competitive, it will be Fall of 2008 before we learn if we are successful in our attempt. With a number of critical systems beginning to fail, we are in dire need of financial assistance. One such example is the need to replace our main fire station's alarm receiving and intercom system. The current system was installed when the building was built in the early 1970's and after 30 years of system modification and just normal wear and tear, it is in need of replacement. It has become so undependable; our personnel carry their portable radios when they are in many areas of the building as the built-in system audio is un-discernable.

In an attempt to again inform our constituents of our dilemma, I made a presentation to the Citizen's Finance Advisory Board noting our need to address these issues. The City and its citizens have over \$20 million dollars invested in just their fire protection systems assets which include tools, equipment, vehicles, and facilities. Ideally, we would replace

these items at the end of their life span, but to do so we would need to budget close to \$800,000 annually. Unfortunately, our financial ability to do so was eaten up many years ago and we are now facing the associated and chronic funding problems. In an effort to research funding options, the City Council has undertaken an effort to study fire service funding issues. Currently, we are involved in a process which is researching the feasibility of a Fire Suppression Assessment, of which, funding would be generated and go directly towards addressing many of our outstanding issues. As the process moves along, I will forward additional information as it comes along.

In the first quarter, I was able to offer a national-level Strategic Planning course to our region through the assistance of a good friend of mine, Larry Damrell of the Houston Fire Department (Ret.). I met and developed a friendship with Larry at the National Fire Academy (NFA) when I (and most of my command staff) attended his Strategic Planning course at the NFA. He was so impressed that we were committed enough to send an entire team, he offered to assist me in delivering the course right here in Eureka. While attendance was limited (as many falsely believe that we don't have time to plan for the future) we still had a good representation of many of the local fire service's progressive thinkers. The class culminated with the three class group's making a presentation to a panel of community leaders. I wish to thank James Tenney (COE Finance Advisory Board), Michael Moreland (Red Cross of Humboldt County Chairperson), Jack Rieke (COE Businessman), Carol Reiche (HBMWD), and David Tyson (City Manager) for their assistance and guidance to the students. In it my desire to begin our own Strategic Planning process in the next fiscal year as we can't afford to not plan for our future!

We continue to work on a number of fronts towards advancing our department and its personnel. We are well into recruitment processes for Firefighter, Fire Engineer, and Fire Captain. We are currently six personnel below our approved staffing levels and 15 down from where we really need to be (SORC Report). I applaud our current personnel for stepping up and filling the current vacancies, but at the same time, I realize that they cannot keep this pace up, especially as we head into the busy fire season. We pledge however to continue providing the best service that we can, while at the same time, limiting the risk that our members face on a daily basis.

I encourage you to review Chief Gillespie's (Prevention) and Chief Yarnall's (Suppression) attached Quarterly Reports. They both provide a good picture of the quarters activities.

Respectfully submitted,
Eric M. Smith
Fire Chief

EUREKA FIRE DEPARTMENT
FIRE PREVENTION BUREAU
2008 First Quarter Report

TO: ERIC SMITH, FIRE CHIEF
FROM: BILL GILLESPIE, ASSISTANT CHIEF/FIRE MARSHAL
DATE: APRIL 22, 2008
PERIOD: JANUARY, FEBRUARY, MARCH 2008

NARRATIVE:

On January 15, 2008, the Eureka City Council adopted the 2007 California Fire Code package, with recommended additions and amendments. Also adopted were changes and amendments to the Eureka Municipal Code corresponding to the new code. As previously noted, the State of California routinely adopts a new code every three years. The state did not adopt a new code in the last cycle three years ago, but decided to maintain the 2001 series of codes. The 2007 code adoption process was the first process in six years, but also included the adoption of an entirely new code, with the state shifting from a state code based on the Uniform Code series to the International Code Series. It should be noted that the Eureka Fire Department worked successfully with Humboldt Fire District #1, Arcata Fire Protection District, and the Blue Lake Volunteer Fire Department on the development of a unified code adoption package. Eureka Fire also worked very closely with Eureka Building Official Mike Knight; his guidance and assistance was very helpful.

At the January meeting of the Humboldt County Prevention Officers Association, I was elected as President of the organization. I will serve in the role through 2008, and longer if re-elected and personally willing. I follow past Assistant Chief Bennett in this role.

At the February meeting of the Humboldt County Fire/Arson Investigation Unit, Captain Jeff Nicklas was elected to the office of President, and Captain II Goodlive was elected to the position of Member at Large.

I addressed the Humboldt County Fire/Arson Investigation Unit at its March meeting regarding our budget difficulties, and a potential for decreased investigation call-out support from Eureka Fire Department. I explained that our organization was facing budget issues until the end of the fiscal year, and that we could not fund the overtime that would be incurred by sending investigators out. This did not apply necessarily to Captain II Goodlive or myself, though workload issues may prevent our participation. I also told the group that it was unclear how the fiscal 2008-09 budget would impact our participation in the unit.

Captain II Goodlive has continued to learn his position as Fire Prevention Captain II. He is doing a very good job and is learning very quickly. He has been working on a number

of follow up inspections and code enforcement issues. Captain II Goodlive will attend CSFM Prevention 3B, his final class in the series, during April. He has been functioning as the primary contact working through the plan review duties. As his experience and knowledge continues to increase, the turn around time for plans will subsequently decrease, bringing the Prevention Bureau closer to our measurable goal of 90% of plan reviews completed within 14 days.

Captain II Goodlive worked extensively with Captain II Hulbert on the preparation and drafting of a federal grant application that would fund the replacement of personnel PPE if successfully awarded.

Captain II Goodlive and I attended Management training in Milpitas with several other staff members of the Fire Department. The training included training on the Firefighter Bill of Rights, ethical leadership, and personnel investigations.

During the quarter, Prevention Bureau staff worked with members of the Redwood Coast Jazz Festival on venue preparation and education for the event, which occurred March 28, 29, and 30, 2008. We also provided venue inspection services prior to opening to the public, and I walked through the venues over the weekend to meet with site managers. The event went off without any major issues from the standpoint of the fire department.

The Community Improvement Team is composed of city staff having code enforcement responsibilities which meet every other month to discuss common problem occupancies. The CIT met during January and March. Numerous properties were discussed. Due to conditions and public response, 322 W. Del Norte has risen to the top of the CIT list for locations needing clean-up or abatement. Members of the CIT inspected the property on March 14, 2008. The state of repair and living conditions were poor, and the team developed a list of issues that would need to be addressed for continued occupation of the residence. CIT met with those having power of attorney for the elderly owner on March 17, 2008 to detail a potential plan of action and timeline for completion. An inspection of 3204 Summer is being set up to begin work on clean-up of this residence and nuisance yard. We anticipate continued improvement with this team's ability to be an effective force for positive change in the community.

During this quarter EFD investigators formally conducted five fire investigations totaling 20 hours of investigative time. Of the fires, four were accidental and one was undetermined. Four cases are closed and one remains open.

I have been approached by three firefighters who have expressed an interest in becoming shift investigators: Neil Butler, Russel Boham, and Tony Freeman. These three would help to replace the three experienced investigators the department lost in 2007: Rick Bennett, Chris Emmons, and Tom Rathbun. I will attempt to work those interested in becoming investigators through training as budget and local classes permit.

FPB ISSUES:

- Leon Moses, Fire Prevention Inspector is in the process of selling his house locally, with an anticipated move from the area later this summer. He has not given a final date that he will be leaving. He has said that he would like to work with his replacement if possible to help bring them up to speed. I have requested that he develop a pass-on guide for a potential replacement person. Inspector Moses will leave large shoes to fill upon his departure.
- We are working with other City departments on:
 - Waterfront Development Projects
 - 322 W. Del Norte
 - 3204 Summer
 - 1423 Koster (D&D Motors)
 - Code compliance “task force” dealing with specific properties
 - Code compliance with various other occupancies

FIRE PREVENTION BUREAU DATA:**FPB CAPTAIN:**

	Reporting Quarter		Year to Date	
	Number	Hours	Number	Hours
Code Enforcement	15	15	15	15
License	1	1	1	1
Complaints	1	1	1	1
Construction	1	.5	1	.5
Occupancy	8	4	8	4
Special	1	4	1	4
City Facilities	1	1	1	1
TOTALS	35	31	35	31

FPB FIRE INSPECTOR:

	Reporting Quarter	Year to Date
R-1 Inspections	122	122
R-2, R-3, R-6, E-3	7	7
Commercial Inspections	0	0
Weed/Trash Abatement	25	25
Complaints	0	0
Alarm/Sprinkler Systems	0	0
Classes/Meetings Attended	2	2
TOTALS	156	156

FPB REVENUE:

	Reporting Quarter	Year to Date
R-1 Inspection Fees Billed	6,988.78	6,988.78
Plans	3,399.89	3,399.89
Permits	0	0
Total	10,388.67	10,388.67

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date:
Blocks	99	99
Total Businesses	361	361
Commercial Inspections	285	285
Commercial Re-Inspections	112	112
R-1 Occupancies, Engines	1	1

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2008 First Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: APRIL 24, 2008
PERIOD: JANUARY 1ST – MARCH 31ST 2008

PERSONNEL:

The first quarter was dominated with personnel related issues. The department held recruitments for vacancies in the ranks of firefighter, engineer and captain. The selection processes for engineer and firefighter were completed with eligibility lists for each classification established. The application period for captain closes on April 25th with the assessment center scheduled for May 13th – 15th. EFD conducted its first open recruitment for the position of engineer. In the past we had enough qualified employees in house to fill engineer positions from within the department. We were very successful in obtaining highly qualified candidates through the open recruitment and those applicants have completed their background checks and are ready progress to their psychological and medical exams. My target date for hiring is June 1st which will place the applicants on shift approximately July 15th upon completion of their training academy. These additions to Suppression staffing will greatly supplement our needs during the critical summer months where our highest demand for personnel exists with peak vacations and the wildland fire season. We currently have firefighters in the background process but due to potential budget constraints we are not moving forward with this process until the 2008-09 budget is finalized. The second and third quarters of 2008 will be busy conducting training academies for both engineer and firefighters.

I would like to recognize the efforts of the Personnel Department consisting of Susan Christie, Cindi Ricards, Becke Perry and Jill Schoonmaker during the past quarter. Recruitments place a great workload on this small department and to have three fire department recruitments within the same quarter is very significant. In the past the fire department would have one or perhaps two recruitments per year. The termination appeals process is also very labor intensive. I would also like to thank the efforts of the City Council and members of the Eureka Fire Officers Local (EFOL) for their positive approach to the ongoing meet and confer process.

TRAINING:

Training during the first quarter was again focused towards teaching basic skills and verifying competencies. During the winter months training is centered about classroom

and inside skills during the inclement weather. With the improving weather we will shift our training to skills that must be performed outside. Personnel worked diligently preparing for the engineer and captain selection processes. I would like to note that Chief Smith was able to arrange and bring to Eureka a Strategic Planning Class that is normally only taught at the National Fire Academy in Maryland. The seven day class was held at the 3030 L Street Classroom and attended by EFD, HFD and Samoa Peninsula Fire District Personnel. It was taught by Larry Damrell, an outstanding National Fire Academy instructor. This class was extremely beneficial for all participants and would greatly benefit other non fire City of Eureka employees.

FACILITIES:

I am happy to report that O & M Industries has begun the construction of the Hilfiker Training Tower. Construction began with the dismantling of the previous shipping container tower and the trucking of the new containers to O & M's fabrication shop in Arcata. The windows and doors are being installed in the containers and the five story structural steel stair case is being built in sections which will allow for trucking to the Hilfiker site. The final assembly should occur within the next month and should progress very rapidly. This is an exciting project which will greatly benefit the training of fire personnel from EFD, HFD and other agencies. Not since the loss of the former training drill facility, now Costco has EFD had an above ground dedicated training facility. I would like to specifically thank Sidnie Olson from Planning, Kurt Gierlich and Dimitar Dimitrov from Engineering and the entire Finance Department for all of their assistance. Without their help this project would not have been possible.

EFD Training Officer, Chris Jelinek has worked extensively with State Fire Training and has scheduled site certification of the Hilfiker site for Confined Space Rescue and Rescue Systems 1. With the certification of the site and the training of in house instructors EFD will be able to hold classes locally for our new employees avoiding the current expensive practice of sending employees out of town for this training.

APPARATUS/EQUIPMENT:

We are in the final stages of the arrangements to surplus the 1986 FMC engine. As you are aware the project had significant hurdles to overcome but most of them have been addressed. We are currently awaiting the engine to be trucked to southern California where it will be marketed by a fire apparatus broker. This process should result in the City receiving significantly higher funds for the sale of this apparatus.

During the quarter we have purchased or repaired existing equipment that was broken. We have intentionally delayed capital budget purchases until we have a clear picture of the financial landscape for the balance of fiscal year 2007-08. It should be noted that EFD is approaching replacement deadlines with wildland fire personal protective equipment (PPE) and cardiac defibrillators. Our current inventory of defibrillators is becoming obsolete because of the technology advancements in this field. The company will not support the servicing of our models within two years. Recent federal

mandates require the replacement of our fire shelters prior to 12/31/09. The new generation of shelters addresses safety concerns that have been identified in our current shelters. The new shelters will require new web gear to carry the shelters. We are attempting to accomplish the replacement of the wildland PPE through this year's FEMA Fire Act grant application. Captain Il's Goodlive and Hulbert worked diligently to request the replacement of the department's wildland and structural PPE. This is a 90% federal funded grant with only a 10% local match. If successful this \$180,000 would reduce the City's financial obligation to provide mandated safety PPE.

OTHER:

Hydrant testing was rapidly completed in January with the use of off EFD volunteers supplemented with off duty EFD firefighters. The process went smoothly from the fire department's perspective and from my feedback from both Frank Mathes and Bruce Zierner from Public works the testing was completed with a minimum of problems. I feel fortunate to be able to have excellent working relationships with Public Works where we are all focused on the best positive outcomes for the citizens of the City of Eureka.

SIGNIFICANT INCIDENTS:

The fire loss in 2007 was reduced when compared to previous years. The past quarter reflected a fire loss more typical of "normal" years. There was not any huge single loss but rather multiple significant losses in single family residences. The first quarter structure fire loss is \$361,500 as compared to 2007's loss at \$705,695. The loss on an incident in Lunbar Hills would have been much larger if it were not for the extremely fortunate event. The fire was burning in the concealed space between the first and second floors and it melted the lead based solder of the copper water pipes. When the solder melted it allowed the piping to separate and discharge water on the fire almost completely extinguishing it. The fire resulted in fire and water damage but it would have been much larger if the water piping did not separate. This is a perfect example of the effectiveness of residential sprinkler systems. With the installation of residential sprinkler systems the financial requirements of operating a fire department can be reduced by focusing on proactive rather than reactive measures. Another incident was the result of disposing fire place or wood stove ashes in a combustible container. Ashes should be placed in a metal container with a lid and stored outside and away from structures for several days until the ashes are cold before being placed in a trash receptacle.

2008 FIRST QUARTER INCIDENTS

Reporting Period

Jan-March 2008

Legend

Medical Emergency

479

Fire

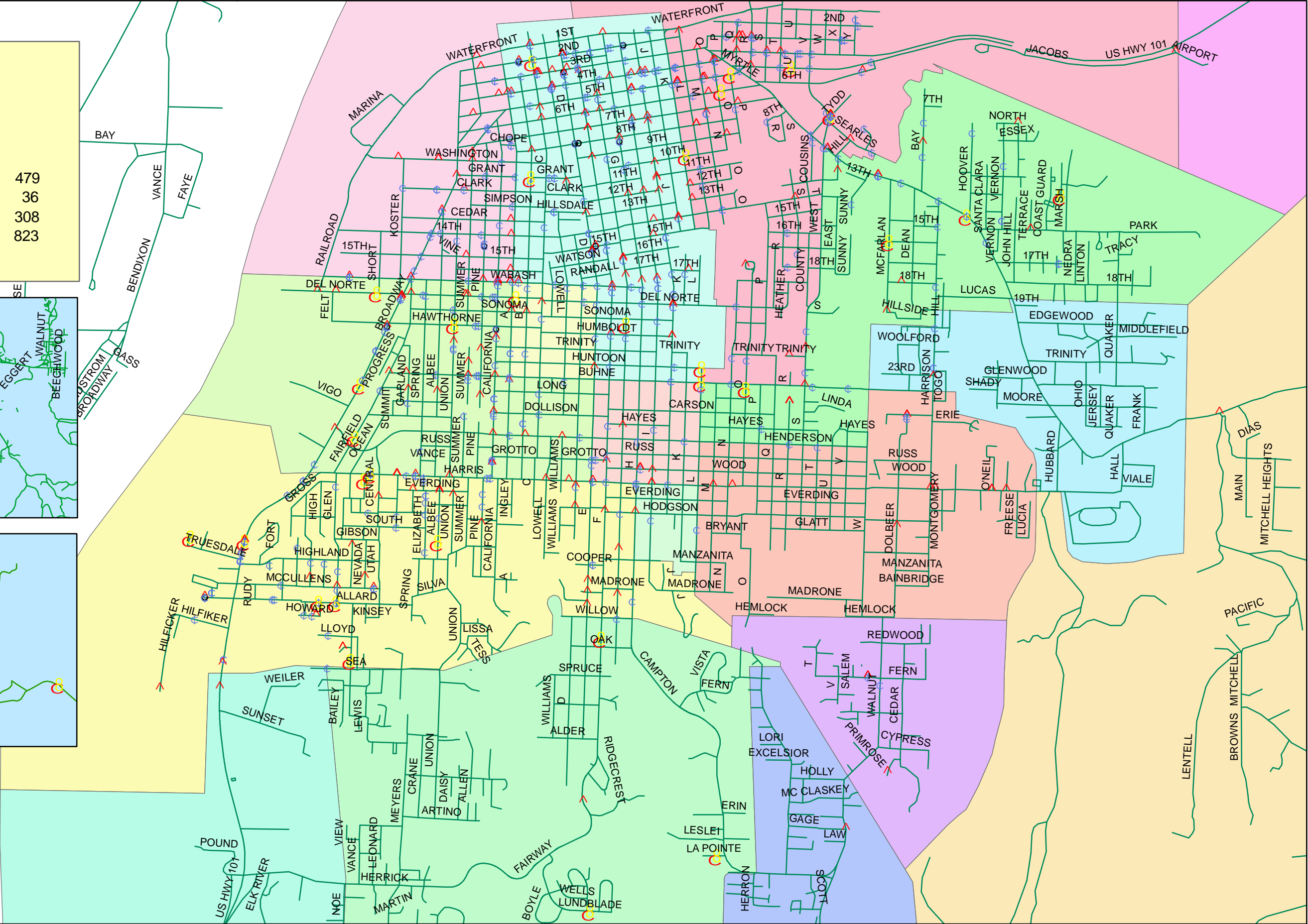
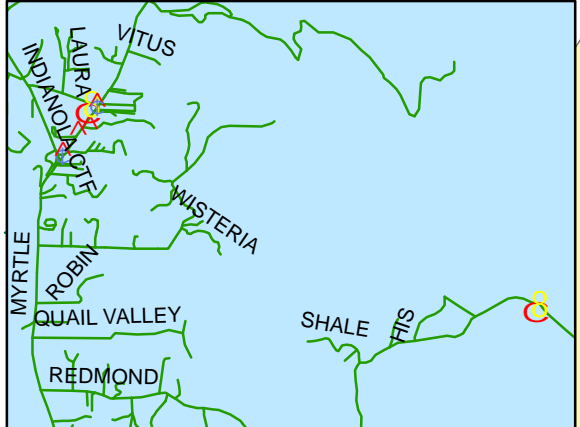
36

Other Service

308

Total incidents

823



January 1, 2008—

March 31, 2008

Personnel Department

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Community Development: Senior Administrative Assistant; Cynthia Brown.

Finance: Information Services Analyst; Erik Sorensen.

Fire: Temporary Maintenance Worker; Bradley Fite.

Police Department: Police Officers; Michael Guy, Wayne Rabang and John Goodale. Police Recruit; Jon Luken. Communications Dispatcher; Traci Gouthier.

Public Works-Recreation (various classes): Christopher Arrate, Brandy Asher, Joanna Aslanian, Sydnie Berro, Meghan Brunet, Andrew Campbell, Jamie Carroll, Charles Chaidez, Samantha Charlesworth, Taylor Collins, Kyle Carbis., Ryan Daniele, Klark Depew, Tyler Duncan, Angela Fitzhugh, Nichole Gange, Carlee Gravesen, Brandon Holliman, Bradley Hunkins, Hannah Josephs, Megan McTavish, Jesse Machin, Pedro Marquez, Darren Nye, Jordan J.G. Oberg, Jessica Pickel, Kinsie Rayburn, Reggie Sherman, Ryan Shivley, Danielle Spichak, Rachael Whitney, Dominique Wooten.

Public Works-Harbor: Harbor Aide; Steven Dytewski and Lowell Plumlee.

Public Works-Streets: Maintenance Worker; Wade Lawson

Public Works-Parks: Maintenance Workers; Mario Castillo, Jason Graunitz and Brian Wood

Public Works-Building: Office Aide; Sheila Rhodes. Building Inspector; John Polansky.

Public Works-Vehicle Operations: Equipment Mechanic; Ryan Thomson.

All in all, 49 new employees were hired by the City, and 17 employees separated (including regular, temporary and seasonal employees).

PERSONNEL ACTION FORMS PROCESSED

A total of Two hundred ninety two (292) PA forms were processed during this quarter. Personnel issued one hundred and five (105) Personnel Action Forms & Performance Evaluation Forms to the following Departments:

*City Attorney's Office: 1
City Clerk's Office: 0
City Manager's Office: 0
Community Development: 1
Engineering: 4
Finance: 12
Fire: 10
Personnel: 1
Police: 33
Public Works: 40
Redevelopment: 3*

Personnel received 54 Regular Full /Part Time, and 106 Temporary Personnel Action Forms from all City departments. 27 Volunteers were processed for Public Works Recreation Division.

NEW EMPLOYEE ORIENTATIONS

Sixteen (16) new full-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in January, February, & March 2008:

COMMUNICATIONS DISPATCHER - Applications are accepted on an ongoing basis.

ENGINEERING TECHNICIAN I/II - Applications are being accepted February 8 - February 25, 2008.

FACILITIES MAINTENANCE TECHNICIAN I/II - Applications were accepted January 20 - February 2, 2008. Oral examinations were held on February 28, 2008.

FIRE CAPTAIN - Applications were accepted March 21 - April 25, 2008.

FIRE ENGINEER - Applications were accepted January 22 - February 21, 2008. Testing was held on March 16, 2008.

FIREFIGHTER - Applications were accepted November 26 - December 28, 2007. Testing was held on January 12, 2008, oral examinations were held on January 24 & 25, 2008.

POLICE OFFICER (ENTRY LEVEL) - Applications are accepted on an ongoing basis.

RECRUITMENT AND TESTING (CONTINUED)

POLICE OFFICER (LATERAL) - Applications are accepted on an ongoing basis.

POLICE RECORDS SPECIALIST I/II - Applications were accepted January 13 - January 28, 2008. Oral examinations were held on February 22, 2008.

TRAINING PROVIDED

*March 6 & 7, 2008 - Verbal Judo Training sponsored by REMIF**

*March 26 & 27, 2008 - Sexual Harassment Training sponsored by REMIF**

** REMIF: Redwood Empire Municipal Insurance Fund, the City's risk management pool.*

NEW WORKERS' COMPENSATION CLAIMS

Thirty four (34) work related injuries occurred during this period, resulting in thirteen (13) new workers' compensation claims.

LIABILITY INSURANCE

Insurance documents and certificates were daily examined and/or issued to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or using City facilities. Eight (8) special events liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

Negotiations continue with the Eureka Fire Officers Local #4630 for an initial MOU with that association.

DISCIPLINARY ACTIONS

Various disciplinary issues were discussed and addressed, or are in the process of being addressed.

CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
1st Quarter Report
JANUARY - MARCH 2008

BUILDING DIVISION

The 1st quarter valuation for 2008 of \$6,895,114 is up from last years 1st quarter total of \$4,492,426. The Building Division issued 290 permits for the quarter. Staff conducted approximately 847 inspections, 84 plan reviews, and investigated 39 new code enforcement complaints. During the quarter 28 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fee's
Commercial	0	\$0.00	\$0.00
Demolition	3	\$0.00	\$235.00
Duplex	0	\$0.00	\$0.00
Electrical	49	\$0.00	\$2,945.00
Improv. Commercial	50	\$5,733,061.00	\$74,824.00
Improvement Residential	77	\$648,685.00	\$20,007.00
Mechanical	30	\$0.00	\$1,297.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	36	\$0.00	\$1,891.00
Reroof Commercial	5	\$176,715.00	\$2,078.00
Reroof Residential	37	\$303,652.00	\$6,546.00
SFD	0	\$0.00	\$0.00
Signs	3	\$33,000.00	\$1,302.00

Quarter Summary					
	January	February	March	Quarter Totals	Last Years Totals
Permits ISSUED	93	98	99	290	266
Permits FINALED	60	71	79	210	203
Valuation	\$885,455.00	\$3,825,793.00	\$2,183,866.00	\$6,895,114.00	\$4,492,426.00
Inspections Performed	280	299	268	847	872
Plan Reviews	25	31	28	84	69

Code Enforcement					
	January	February	March	Totals	Last Year Totals
Complaints OPENED	12	15	12	39	45
Complaints CLOSED	9	8	11	28	73
Investigation Fee's	\$2,004.00	\$2,661.00	\$2,777.00	\$7,442.00	\$2,630.00

Vacant and/or Boarded Buildings

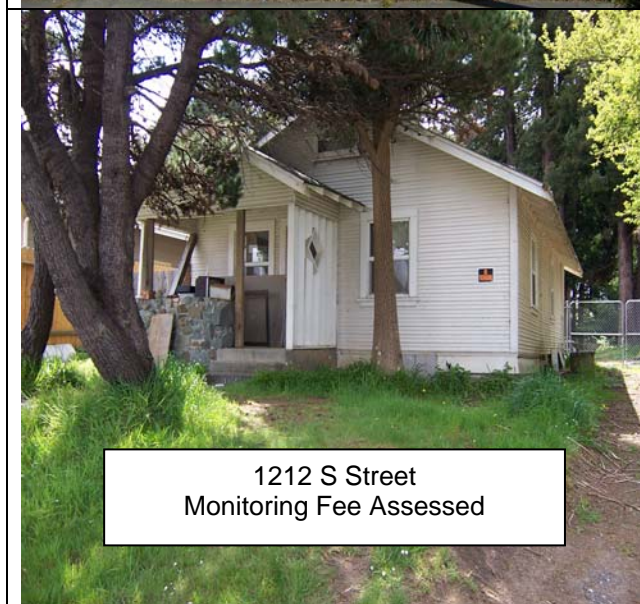
Vacant and/or boarded building monitoring inspections were conducted in early April in conformance with Eureka Municipal code § 150.095. Twenty-five (26) buildings/properties were inspected. Eight (8) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. One (1) building was demolished and Fourteen (14) owners obtained permits for repairs and those properties have been removed from the list. Three (3) vacant properties have been added to the list this quarter as a result of the inspections.



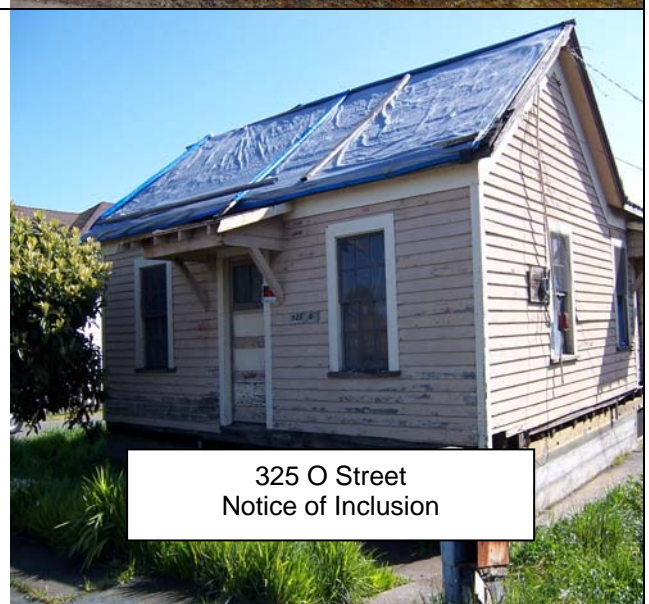
516 W. Everding Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



1212 S Street
Monitoring Fee Assessed



325 O Street
Notice of Inclusion



915 Del Norte Street
Monitoring Fee Assessed



3575 Dakota Street
Monitoring Fee Assessed



1631 McFarland Street
Notice of Inclusion



1629 West Avenue
Notice of Inclusion



213 Harris Street
Monitoring Fee Assessed



1424 Pine Street
Monitoring Fee Assessed



COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
109 4 th Street	Vietnam Veterans of California	Remodel Existing Building	\$1,000,068.00
2600 6 th Street	Travis Schneider	Renovate Existing Building	\$94,000.00
1440 Broadway	Woolen Mill LLC	Tenant Improvements – US Cellular	\$100,000.00
445 4 th Street	First State Investors	Tenant Improvements - Man Trap	\$65,000.00
800 W. Harris Street	L & H Properties LLC	Tenant Improvements - Space 33	\$150,000.00
516 2 nd Street	Roy & Susan Kohl	Convert Store to Restaurant	\$250,000.00
625 15 th Street	Christ Church	Wheelchair Access	\$60,000.00
1807 Truesdale Avenue	The Country Inn	29,680 SF Addition to Bayshore Inn	\$3,263,613.00
838 W. Harris Street	L & H Properties	Shell Only for New Bank	\$400,000.00
143 M Street	Ingomar Club	Re-Roof	\$118,550.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2505 S Street	Hank & Suzanne Seeman	Garage Addition	\$20,477.00
2607 S Street	Milton & Carol Whiteley	Tenant Improvement – Adding Dormers	\$45,000.00
929 14 th Street	Courtney Roberts	Fire Damage Repair to Carport/Garage	\$42,000.00
1421 Albee Street	Rachel Baroni	Replace Siding	\$18,973.00
1543 Del Norte Street	James & Deborah Osler	Interior Remodel	\$50,000.00
227 W Cedar Street	Jesse Gray	896 SF Addition	\$81,859.00
708 B Street	Robert Kirkpatrick	Tenant Improvements	\$25,000.00
3225 H Street	Barbara Delorme	Rehab Residence	\$24,500.00
836 L Street	Allan Katz	Tenant Improvements	\$30,000.00
2431 O Street	Patricia Kinsella	Fire Damage Repair to Kitchen	\$20,000.00

Unreinforced Masonry Buildings

Of the 55 potential UnReinforced Masonry Buildings identified in 1990, ten remain on the Cities UnReinforced Masonry Building and are required to complete a seismic upgrade in conformance with the Cities ordinance entitled “Earthquake Hazard Reduction in Existing Buildings”.

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade and have a project schedule developed and approved by Council.

The City of Eureka completed demolition of the building at the Foot of J Street as part of the Waterfront extension project leaving nine buildings on the Cities URM list. The building at 325 2nd Street was recently sold and the new owner is preparing a plan for compliance with the Cities ordinance. Two property owners who have not responded at this time are being referred to the City Attorneys Office for further action.

Annual progress reports to the Building Official are due in January.

PUBLIC WORKS ADMINISTRATION

During the 1st quarter of 2008, Public Works Administration processed 522 service requests: 218 were street related, 99 were facility maintenance issues, 92 were water distribution issues, 41 were related to sewer, 11 were park issues, and 40 were addressed by administration staff. Approximately 438 service requests were completed during the quarter.

Staff addressed twelve public right-of-way encroachment issues; ten were reconciled. Two sight obstructions were investigated; both were resolved. Four sidewalk defects were addressed; one was resolved. Nineteen requests were received to investigate illegal dumping; eighteen issues were resolved.

A grant application was submitted to KaBoom for new playground equipment. Funds were used to provide safe playground equipment at Hammond Park.

Projects that were completed during the first quarter included:

- City Hall Disabled Access Ramp and Sidewalk Improvement Project (Bid #2006-24); Notice of Completion was filed with County of Humboldt.
- Marina Repair Project (Bid #2007-12); Notice of Completion was filed with County of Humboldt;
- Sequoia Park Garden Fence Project (Bid #2007-27)

The City's website continues to evolve. The Park and Facilities Locator Map overlay was completed and is now accessible on the web.

The first Skate Park Project Status Report was filed with the State. The 2002 Bond Act Per Capita Grant report included pictures of the site, stream restoration, brief summaries of the pre-construction activities and funds spent to date. Estimated completion date for the project is November 2008.

RECREATION DIVISION

Youth Programs

A wide assortment of youth programs helped pave the way to get 2008 off to a great start. For the twenty-first consecutive year, Hoopsters Basketball League was offered to our local youth population. Over 700 boys and girls between the 3rd – 12th grades participated in the program. As always, Hoopsters Basketball received widespread support within the community in the form of volunteer coaches as well as team sponsorships.

After School Recreation continues to be a focal point of our youth programming. The program operates from seven different Eureka City School sites and serves approximately 700 youth per day. The Recreation Division employs over 75 recreation leaders responsible for on-site programming. The \$200,000 annual expense of the program is completely offset by grant funding from Eureka City Schools.

Roller Skating at the Eureka Municipal Auditorium continues to grow in popularity. Programming at the John Ryan Youth Center continued throughout the quarter. Serving roughly 30 participants daily, the Ryan Center offers activities for youth ages 6-12 years. In addition, the F.U.N. Play Center Program at the Adorni Center provides activities for youth ages 0-5 years.

Participation in Youth Programs totaled over 70,000 for the first quarter of 2008.

Adult Programs

Coed Volleyball League activities returned again as a program offering. The league once again consisted of four teams. Our hope is to continue to build on that number when the league returns in the Fall. Women's Volleyball and Men's Basketball Leagues rounded out our sports programs for adults.

Tai Chi, Yoga, and Jazz Dance classes were popular offerings with adults during the quarter.

Participation in Adult Programs approached 4,000 during the quarter.

Adorni Recreation Center

As expected, the first quarter of 2008 was as busy as ever in the Adorni Center Gymnasium. The gym is used on a daily basis for Hoopsters practices and Men's Basketball League. Additionally, Women's and Coed Volleyball Leagues utilize the gym twice weekly for league play.

Adorni Center membership numbers averaged 260 per month during the quarter. Weight room and fitness classes continue to be popular activities for members. We are no longer receiving the \$400 per month stipend from SN Servicing. As a result we have re-instituted the drop-in fee for basketball and participation has been steady.

The Adorni Center hosted a number of special events during the quarter. Event sponsors included the NAACP, and Eureka High School. Additionally, the Adorni Center was one of the most popular venues for the Redwood Coast Music Festival's 2008 installment of the Dixieland Jazz Festival, March 27 – 30.

Adorni Center Attendance exceeded 58,000 for the quarter.

Revenues

Recreation Division revenues approached \$65,000 during the first quarter of 2008. Adult sports, Hoopsters Basketball, and Adorni Center memberships were our largest revenue producing programs.

Eureka Wharfinger Building

Rentals for the first quarter of 2008 at the Wharfinger Building were significantly higher than those of 2007 with rentals increasing from 45 to 72. Approximately 7,400 guests attended events at the Wharfinger Building and \$19,767 in revenue was produced this quarter.

As always, the Wharfinger Building hosted many training events & meetings. The Wharfinger Building was an extremely popular location for various area agencies holding fundraising activities this quarter. Various celebrations were held including a Surprise 80th Birthday Party, Weddings and Baby showers.



Rentals of the Bay Room continue to increase as more people realize what an excellent location it is for smaller parties, meetings & trainings. The Bay Room has a beautiful view, extremely nice patio area for BBQs and a cozy setting for those family gatherings that have outgrown the average home.

ZOO DIVISION

Sequoia Park Zoo hosted one special event during the first quarter: the 10th annual "Great Zoo Eggstravaganza" complete with egg and scavenger hunts and over 1,500 people at the zoo to celebrate spring! General zoo attendance for the quarter was just under 20,000 visitors. The education staff hosted two class sessions during winter break with 26 students learning about how animals live in the wintertime.

Our final AZA progress report to the Accreditation Commission was accepted with kudos for all the work that has been



accomplished over the last 2 years; no new updates will be needed until our next accreditation cycle in 2010.

A portion of the popular bricks sold as fundraiser for Bill's Garden were permanently placed into the concrete walkway by Eric Bergel, a contractor volunteering for the project.

An animal training expert from the Hogle Zoo spent 3 days with zoo staff working on a refinement of training techniques with the primates to facilitate progress toward shifting gibbons and spider monkeys off exhibit for servicing. Gibbons are now finally shifting off-exhibit reliably upon request, which



allowed our Roots & Shoots youth volunteer club to spend several hours helping refurbish the gibbon exhibit with fresh paint, soil and live plantings.

Youth and adult volunteers contributed over 250 hours of work throughout the zoo. In addition, we were blessed with an enormous work party of California Conservation Corp volunteers, who spent a day working on various projects in and around the zoo including: brush removal, fence repair and construction, turning soil in the cavy exhibit, constructing a barn stall for new animals, spreading woodchips and gravel for landscaping in the bear exhibit, and much more.

Changes to the zoo's animal collection in this quarter included the death of a chicken, the euthanasia of an elderly opossum and a sick Patagonian cavy. Test results of the cavy's illness did not confirm the suspected disease cause of raccoon roundworm, which is extremely difficult to diagnose; however, staff strongly believes this to be the cause of all three cavy deaths in the past year. Steps were taken to prevent further problems by removing the remaining cavies from their exhibit until decontamination of the soil can be done. Two young rheas were received on donation from the Wildlife Safari in Winston, Oregon, and were placed on exhibit as companions to our lone female, creating a small flock.

PARKS DIVISION

Sequoia Park

At Sequoia Park Garden, a new eight-foot tall Cedar fence has been constructed along the base of the Cypress hedge. The fence is 210 feet long and extends from the W Street sidewalk all the way back to the



nursery shop building. The fence was constructed on a contract basis by Miller Farms Nursery and will help protect the garden from cool winds off the bay while reducing unauthorized walk-through access. The garden hedge was pruned up from the ground by Park staff to a height of eight feet with the removal of deadwood and damaged limbs. The pruning work should help improve the overall health of the Cypress hedge and extend its useful life. All planter beds have been weeded and cleaned in preparation for the summer garden. The

Dahlia beds were cleaned and a layer of new shredded bark applied to mulch the area. The Day Lily beds in the Sequoia Park Garden were weeded and also covered with fresh mulching material. All annual planters were weeded and tilled to start soil preparation work.

The perimeter fence and back stops at the Hammond Field horseshoe pits were painted and the area cleaned up for springtime use by the public. Along Madrone Street, the short fences around each Dawn Redwood were also repainted.

The exit road leading up from the Duck Pond was repaired with several loads of gravel being utilized to fill in rutted and damaged areas. Once the shoulder of the road was leveled, logs were laid parallel with the roadway to prevent vehicles from traveling off-road and creating additional damage.

Several California Conservation Corps crews provided a day of service at Sequoia Park as part of a crew leader training seminar. The crews worked on public service projects at the Zoo that included cleaning paddock areas and enhancing animal facilities. Park projects included invasive ivy removal and disposal as well as several exterior building painting projects. Crew members worked hard and did a great job. Parks and Zoo provided donuts and refreshment for the service event.

Park Facilities

At Hammond Park, the City of Eureka successfully completed a playground construction project in partnership with KaBoom, a public service non-profit group, and California Volunteers from the office of the Governor. KaBoom is a national organization with the vision of providing a great place to play within walking distance of every child in America. Eureka's application for a \$50,000 grant was approved and will be paired with \$10,000 authorized by the City Council for installation of new play equipment, establishing a garden area and painting a mural commemorating Cesar Chavez.



The KaBoom volunteer workday at Hammond Park was held on Saturday, March 29, 2008 and an entire new playground was installed by nearly 500 public volunteers in one day. The project was a successful community effort to improve the park that, in addition to playground construction, included building painting, garden installation, the painting of a Cesar Chavez mural, painting of the basketball court and other park areas.

To prepare the KaBoom playground work site, all existing worn-out play equipment and the old wood chips were removed by Park staff and construction materials were pre-staged around the work site. Breakfast and lunch were provided on site for all volunteers working on the project. A

colorful banner promoting the event had been installed along the E Street fence line.

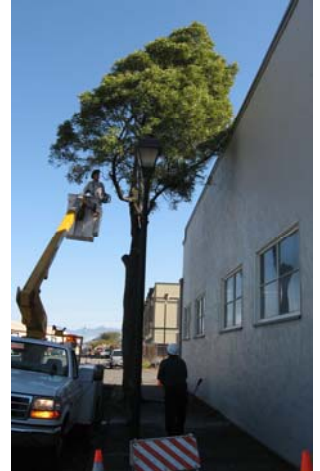
At Cooper Gulch Park, a drainage culvert across the creek trail was cleaned out to accommodate rainy weather flows and to protect the trail and stream. A twenty-foot section of the drainage was dug out by hand and water flow redirected back into its proper channel. A major incident of vandalism resulted in graffiti damage to trash cans, light poles, ball field dugouts, the recreation building, restrooms and even Alder and Willow trees. It took several days of hard work to remove or paint over all the damage.

Carson Park was cleaned up in preparation for the annual Easter Egg Hunt conducted by the Recreation Division. Volunteers from the First Covenant Church worked to weed, rake and clean out all the planter beds and also pruned shrubbery as needed prior to the event. The church volunteers did a great job on the cleanup project.

Landscape Facilities

Street tree winter pruning work is continuing in Old Town and Downtown for the next month or so. Several street trees throughout downtown had to be re-staked and tied to protect them from winter storm winds. Five new street trees were planted along Harris Street between K and L Streets near the City's water tank. The new trees look great and additional plantings are being planned around the Fire Training Classroom at the corner of Harris and L Street. A new Magnolia tree was planted at the corner of F and First Street.

In support of City of Eureka recycling efforts, five receptacle doors and latches were repaired or replaced on recycling containers at various locations within the downtown area and in Henderson Center. The painted side panels were replaced on one severely damaged unit.



At the park maintenance yard, the Garden Fence Project was completed and a series of material storage shelves designed and constructed along the fence line to facilitate nursery operations. The maintenance yard was cleaned of accumulated construction materials and debris to improve equipment storage. The interior space of the garage was also reorganized to improve use of that space.

The parking lot planter beds at Sixth and M Street were trimmed, weeded and raked as part of a seasonal cleanup project. Seasonal holiday banners in Henderson Center were removed at the request of the Merchants Association and replaced with year-round Henderson Center identification banners.

At the Adorni Recreation Center, the planter beds between the building and parking lot were re-landscaped using Rhododendron, Lantana and Liriope. Existing shrubs were trimmed and the remaining planters weeded and raked out.

FACILITIES MAINTENANCE

At City Hall, the building heating system experienced assorted plumbing problems that required extensive repair work. Due to age and constant use, portions of the system have begun to fail and are being revised or improved when possible. The public entry area and work stations of the City Manager's office were upgraded with new desks, computer stations and work counters designed and built by Facilities Division. In the Engineering Department, several walls were relocated and portions of the work area remodel to enhance use of available space.

Traffic control system maintenance and repair were a big part of the work load this quarter starting with the Harris and Harrison Avenue being completely rewired after a vehicle collision caused an electrical surge that damaged all equipment within the intersection. At Harrison and Myrtle Avenue, the overhead signal pole arm was replaced. The overhead signal at Harris and H Street had to be replaced as well as one of the signal heads at Harris and S Street. All of these traffic system repairs were the result of vehicle collisions. At Henderson and I Street, a replacement signal head was installed.

Eureka Police Department got a new coat of interior paint and new flooring was installed on the first floor. The briefing room was improved with the installation of a new 36 inch monitor to enhance training presentations.

The Adorni Recreation Center and Warfinger Building had repairs completed on the interior and exterior lighting systems at both facilities. The Adorni Center and Municipal Auditorium were cleaned and prepared to function as performance venues for the North Coast Jazz Festival. Facilities staff assisted with setting up performance stages and providing electrical services. Staff continued to provide custodial services throughout the three day event and also helped take down and dismantle staging after festivities were successfully completed.



The Sequoia Park Zoo education building required a complete reprogramming of its computerized lighting system to improve operational effectiveness and efficiency. Eureka Fire Department's new class room is fully operational with the computer network and educational visual aid systems now working properly.

Facilities staff assisted with the provision of an electrical generator, tables and chairs in support of the Kaboom Playground Installation Project at Hammond Park.

HARBOR DIVISION

Eureka Public Marina

New pump-out facilities for sewage and bilge holdings were installed to service marina tenants as well as Woodley Island vessels. They are the only such facilities on the bay where wastes can be collected and responsibly disposed of. The California Department of Boating and Waterways awarded the City a grant to fund the Sewage Pump Facility portion of the project, which was recently amended to cover the entire cost (\$14,500) of purchase and installation. The Bilge Pump-Out Facility is connected to our oil/water separator system, which is collected by Chico Drain Oil. For this, we are recognized as participating in a state accredited oil recycling program.



The new harbor work boat arrived and has been put into service. The 26' inflatable was designed and manufactured by WING Inflatables, a local company. The vessel is very versatile for towing and provides an expanded work area for special projects.

The docks were pressure washed and the piling caps were scrubbed for the upcoming recreational boating season. The fish cleaning station was retrofitted with a new Corrian cutting surface donated by Humboldt Countertops. The public restrooms were also painted.

The 38' vessel "Cinmar" was removed from the marina. The engine was recycled and the vessel was demolished using equipment at the Sierra Pacific Yard. The project was completed in several hours at minimal cost.



Boardwalk and Fishermen's Terminal

The Boardwalk and F Street Plaza areas were pressure washed and scrubbed in preparation for the Perilous Plunge. Planters were weeded and new plants and flowers were added to pots for a burst of spring color. Some banners were replaced that had been damaged by winter storms. Harbor Staff

continued a routine maintenance program using the Tennent scrubber/sweeper on the Boardwalk grounds.



The Fisherman's Terminal has been operational since the start of the Crab Season. The storage areas and hoists have been used to support the fishermen's needs. In ongoing discussion and interaction with the users, Harbor Staff has been able to refine usage strategies and policies for the future.

Waterfront Facilities

At all of the Waterfront facilities, spring landscaping has been a priority. The pathway beyond the 255/Samoa bridge was cleared and hedges were trimmed to improve public safety. Several loads of debris were removed from the adjacent field from accumulated illegal dumping. Doors were replaced on the aggregate trash cans to improve appearance and containment.

STORMWATER DIVISION

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination minimum control measure (MCM) of our Stormwater Management Plan (SWMP). Twenty-four complaints via the hotline and webpage were received this quarter. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program and discharge control ordinance. They also help prevent polluted stormwater runoff from entering our waterways. Addressing stormwater pollution issues is extremely important for municipalities and has become a high priority for the State Water Resources Control Board and Regional Water Quality Control Boards (RWQCB). The Los Angeles RWQCB issued Notices of Violation to LA County and the City of Malibu. The agency alleged 1600 exceedances by the County and 836 for Malibu. The potential penalties are \$10,000 or \$25,000 per day under state law and \$32,000 per violation per day under federal law.

The Stormwater Division continues to move forward with the public education and public involvement MCMs of the SWMP by coordinating a storm drain marking event. In conjunction with Caltrans and the local Boy's and Girl's Club, the City of Eureka Stormwater Division took members of the Boys and Girls

Club out to mark storm drains in their neighborhood with 'No Dumping' placards. Over forty volunteers were present to clean up litter and mark storm drains.



Volunteers gather at a local park to coordinate teams for trash pick up and discuss litter and water quality issues.



Boys and Girls Club members mark a neighborhood storm drain with a 'No Dumping Drains to Humboldt Bay' placard.

Marianne Lancaster's two Eureka High School Marine Biology classes are well into the *Reaches to Beaches* ten week non-point source pollution and watershed education class. Miles Slattery coordinated with Christina Ernst, Humboldt Baykeeper Education Coordinator, and Marianne to have the curriculum taught to her students. At the end of the ten week class, the students will be involved with a stewardship action plan surveying Coop Gulch Creek and marking storm drains. So far, the class has been well received by Marianne and her students. Miles is working with Christina to make this a part of Marianne's class for upcoming years and developing the curriculum so it can be presented to 5th grade students in the Eureka School District.

WATER DISTRIBUTION DIVISION

Crews were involved in a couple larger water projects this quarter due to construction projects. For the extensive remodel at the Senior Resource Center on California Street and the new Furniture Design Center on 5th Street, domestic and fire services were installed.

Five new fire hydrants were installed during this quarter, replacing older "dry-barrel" type fire hydrants with "wet-barrel" type fire hydrants. The city staff has had an ongoing project to replace these type hydrants as they are less desirable to the fire services. Dry-barrel fire hydrants must be shut off in order to connect additional hoses as the separate hose connections aren't individually controlled, causing unwanted delays during potentially critical fire fighting efforts. The newer wet-barrel type hydrant connections are individually controlled, allowing the connection of additional fire hoses to the hydrant without shutting down the entire hydrant, a very important factor during critical times.

Crews continue the water gate valve exercise program on D & E from the Bay to Harris Streets. This program consists of city crews exercising water shut off valves connected to the water mains by turning the valves with a powered turning device. This action will help to remove rust and scale from the valve, making it turn more freely and shut off when needed. This program also helps to identify defective valves that may need replacement, and where the installation of additional valves may be needed to contain any water shut down to the smallest area, therefore causing the least disruption to the City's water customers and fire fighting capabilities. Crews have also begun to replace the old 2 – 2 ½" bib hydrants with new 4" bibs. This will significantly enhance water flow.

In addition to these non-routine obligations, crews have continued to perform routine and emergency maintenance on the system. Twenty-two leak repairs and four main repairs were completed this quarter.

There was a major main repair of a 16" main at 5th & A Streets. A collar failed and created a four hundred square foot crater. A leak band was used to fix the pipe.



In regards to crew certification, two members of the crew, Robert Miller and Zach Bunke, passed their respective water certifications. Robert upgraded his certification to Grade 2, and Zach is now Grade 1.

STREETS/ALLEY DIVISION

Two larger culvert projects were completed during this period. The first being the extension of approximately 140 feet a culvert pipe behind a residence on Lunblade Drive. Due to the inaccessibility of the area, this work required an extensive labor effort to position the 20' sections of pipe to extend the drain. This extension was done in an effort to place the water outfall in a more suitable area. The second storm drain project entailed the installation of 160' of culvert pipe, along with a drop inlet to alleviate flooding during storms.



Yearly alley maintenance began during this period, with crews working on 22 alleys. This work consists of grading and filling potholes, cleaning alley approaches and repairing other damage that occurs during the winter. This work is much appreciated by the surrounding residents as alley conditions deteriorate greatly during the wet winter months.



Additional work efforts during this quarter include: the placement of 60 tons of asphalt materials to repair potholes and other road surface defects. The replacement of 12 damaged signs and installation of 10 new signs at Engineering's direction.

Dry weather also allows work crews to ramp up the annual street painting during this quarter. This consists of repainting existing street markings such as; stop stencils, crosswalks, centerlines lines, directional arrows, along with curb markings. This is a necessary element for maintaining safe streets for all users.



Crews were also involved with wet weather issues such as: flooded intersections and clogged drains. During this period crews inspected and cleaned approximately 1070 drain inlets to insure proper operation during storms.

UTILITIES OPERATIONS DIVISION

Laboratory

The lab collected soil samples at Hammond Park in January and had them analyzed for arsenic and lead. This was done to satisfy a requirement of the KaBoom playground construction.

Rick Kelley of Brown and Caldwell collected samples submitted for laboratory analyses on January 31st. Additionally, intensive two week sampling effort was conducted in March to generate follow up plant upgrade assessment data for Brown and Caldwell as part of the Phase 2 facilities plan study.

Potable water samples were collected for two water complaints in January. The lab also analyzed microbiology samples that were submitted by Miles Slattery for Eureka High School Reaches to Beaches program.

Wastewater Treatment Plant Operations and Maintenance

Operations staff assisted with the GEO Bag biosolids bench scale dewatering test conducted by SHN Engineers and factory representatives. This test was conducted to determine whether GEO bags are a viable dewatering option in the short term.

Operations staff rebuilt the sulfur dioxide marsh overflow injector using factory authorized rebuild kits and successfully tested the unit.

Congratulations to Jeff Underwood for successfully testing and receiving his Grade III Wastewater Certificate.

Operations staff facilitated inspection of the chemical storage building with the Eureka Fire Department and Advanced Security. The intention is to install a fire detection system in the area.

Maintenance staff worked with the design engineer to finalize the Elk River WWTP standby generator plans and specifications.

A project at the wastewater plant to retrofit inside and outside lighting with energy efficient units was completed. The project reduced the demand of each unit by 75%. In addition, a PGE rebate will reduce the material cost by 25%.

Equipment maintenance activities included rebuilding all three grit pumps at the plant and removing the Washington Street influent grinder for factory rebuild. The west primary clarifier level control valve failed and a new automatic controller and motor has been ordered.

Staff is evaluating a new Alarm paging software package that will serve as the primary automated call out system for all divisions.

Water Treatment Plant Operations and Maintenance

Staff attended meeting at PG&E regarding billing structures and rate programs. Advanced security performed final setup of Ryan's Slough and Harris & K intrusion and fire alarm systems. Staff submitted revised call-out protocol to Advanced Security.

Staff participated in the final plans and specifications review meeting with Oscar Larson and Associates regarding security improvement project at Water Treatment. Humboldt Bay Municipal Water District removed their Eureka meter for repair. Water treatment staff performed the annual rebuild of the plant chlorine vacuum regulators. Staff also performed a flow test at Lundbar Hills boost station to verify the accuracy of the newly installed flow meter.

The California Department of Health Services conducted its annual inspection of the City's water treatment facilities and operations. We are still awaiting the inspection report. Operations staff assisted the Lab staff with water sampling and analysis during a period of short staffing.

Pretreatment

Eleven facility inspections and twelve wastewater samplings were conducted at permitted Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses. A zero discharge permit was issued to New Troy Laundry and Cleaners

The Pretreatment Section also performs inspections of non-permitted industries in order to identify any new industrial dischargers. Five facility inspections were conducted at non-permitted industries.

The City's Fats, Oil and Grease (FOG) program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Seven grease interceptors and traps were inspected for fats, oil, and grease.

EUREKA REDEVELOPMENT AGENCY

QUARTERLY REPORT 1/1/08 TO 3/31/08

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from January 1, 2008 through March 31, 2008 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (NON-HOUSING)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies by investing in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***I-Bank***—Application for a \$2,000,000 low interest loan was approved on July 24, 2007. Contract documents were completed and the first funds disbursement was submitted on April 1, 2008.
- ◆ ***Halvorson Park***—Continue to Assist Old Town Rotary with their centennial project to improve the infrastructure of the performing arts park by adding phone, cable and water access to the site, and a new entry.

PRIVATE DEVELOPMENT ACTIVITY

- ***Eureka Inn***—Redevelopment staff continues to work with prospective buyers to determine state and local programs which will apply during renovation of the historic structure and its ongoing operation.

◆ ***Request for Proposals***

- ***H.H. Buhne Warehouse RFP***—Old Town Carriage Company was selected to locate their business in building constructed using salvageable components of the Buhne Warehouse building. The ERTN expired in February and an extension is being prepared for Council/Agency approval.

◆ ***Disposition and Development Agreements (DDA)***

- ***Hampton Inn***—Council/Agency approved a six-month extension to the ERTN for Pierson and DeBeni on March 19th.
- ***Coastal Dependent Industrial RFP***—Redevelopment Agency Board and staff continue to work with DB Properties, LLC for the purchase and development of a 5 acre site for Wing Inflatables, LLC. Developers have provided the items required by the ERTN with the exception of an ownership agreement. Soils work has been completed and a project description has been submitted to Community Development prior to the start of CEQA documentation.
- ***Environmental Technology Hostel***—Redevelopment Agency Staff continue to work with the Humboldt Bay Center for Sustainable Living on the development of an Environmental Hostel on the Halvorson waterfront property.
- ***Waterfront RV Park***—ERTN expired and deposit has been returned.
- ***First & C Street Property***—No activity.
- ***Tydd Street***—New developer has expressed interest in the project.
- ***Eureka Pier (Fisherman’s Building)***—Staff continues to work with State Lands Commission to complete removal of the public trust from small slivers of property adjacent to the boardwalk.
- ***7th & Myrtle Ave***—A Request for Proposals was postponed pending the completion of a lot line adjustment. Once completed, proposals will be requested.
- ***Fisherman’s Fresh Seafood Retail Counter/Café***—Staff met several times with the prospective operators regarding development timeline, lease information and design. On February 15th, the operator concluded that the space was too small for their desired project. Staff is now working with a potential tenant who is also interested in the café and counter,

- ◆ ***Facade Improvement Program (co-administered with Eureka Main Street)***—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

FAÇADE IMPROVEMENTS – IN PROGRESS

Brothers Building

425 Snug Alley

Est. Agency Participation: \$10,000

Solatube

50 W Fifth Street

Est. Agency Participation: \$30,000

Mori Building

201 & 211 Second Street

Est. Agency Participation: \$22,500

Vanity Building

109 F Street

Est. Agency Participation: \$ 8,285

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—NCVRC has selected David Pierce Architect for architectural services to rehabilitate property purchased for a Veterans Transitional Housing facility. The property is located at 109 & 121 Fourth Street in Eureka. Contractor bids were opened on January 22, 2008 at 2:00 p.m. Danco Builders was selected as the lowest bidder. Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.

On April 1, 2008, staff will submit a FY 2008/2009 General Allocation grant application to the State CDBG Program for \$1 million to assist the Veterans in funding Phase II construction of the new Veteran's Transitional Housing facility. Funding for \$500,000 will also be requested to assist the Veterans in providing program services. Awards will be announced at the end of May 2008.

- ◆ ***Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building***—HCAR will be included as a 10% Set-aside Activity in the FY 2008-2009 CDBG General Allocation grant application to be submitted on April 1, 2008. Funding in the amount of \$150,000 will be requested to assist HCAR in completing Phase II improvement of the HCAR Sunrise Plaza Building. Awards will be announced at the end of May 2008. If awarded, the City will commit \$150,000 of CDBG Program Income to the project.
- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center***—HSRC was awarded the construction contract to Danco Builders in the amount of \$3,006,194 on June 25, 2007 and work is currently underway for Phase I construction. Phase II construction of the new center is being funded with a \$564,000 CDBG Economic Development, Over-the Counter Component, grant from the State of California, and is scheduled to begin in May 2008.

Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.

- ◆ ***Center for Environmental Economic Development (CEED)*** —In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist CEED, a non-profit, in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as "Eco-Hostel Project". On June 5, 2007, Council authorized staff to enter into a Sub-recipient Agreement with CEED to carry out grant eligible activities. On January 28, 2008, the City received a request from CEED to terminate the agreement and recommended the City enter into an agreement with Humboldt Bay Center for Sustainable Living (HBCSL) to carry out the grant eligible activities because HBCSL is the intended nonprofit builder of the facility and is the logical recipient of the grant.

On February 19, 2008, Council approved the termination of the Subrecipient Agreement with CEED, and approved entering into an agreement with HBCSL to carry out the grant eligible activities.

- ◆ ***CDBG Planning and Technical Assistance Grant—GIS Project***—Geographic Resources of Arcata was continues to make progress in completing the items in the Phase II Scope of Work. The project should be completed by the middle of May.
- ◆ ***Proposition 1C Funds***—Attended a workshop in Sacramento on the Infrastructure Infill Grant Program. Staff discussed several potential projects with HCD Staff, including the Martin Slough Interceptor Sewer project. An application will be forthcoming.

- ◆ ***Making Headway, Inc (MHI).*** — In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist Making Headway, Inc., a non-profit, in conducting a feasibility analysis and needs assessment for the development of a permanent facility to provide traumatic brain injury services, support and education. Funding may also be used to perform environmental services if applicable, and grant writing directly related to the construction or rehabilitation of a facility. On July 17, 2007, Council authorized staff to enter into a Sub-recipient Agreement with MHI to carry out grant eligible activities.

MHI solicited proposals/qualifications from qualified consultants/in January, 2008. Three proposals were submitted by February 25, 2008 and evaluated on March 24, 2008. MHI staff will make a recommendation to the MHI Board at their next Board meeting in April.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ ***Foreign Trade Zone--***City staff has completed a request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District. The activation documentation has been submitted to Customs and Border Protection for consideration.
- ◆ ***Revolving Business Loan Program--***continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements.
- ◆ ***Enterprise Zone Program (EZ)***
 - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member/Secretary. Attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.

- **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 165 Employee Hiring Credit Vouchers to EZ businesses between January 1st and March 31st. The 2007 grand total was 464. Businesses located in the EZ continue to learn about the program the benefits it offers.
 - **Business License Waivers Issued**—36
 - **Business Information Packets Distributed**—9
 - **Enterprise Zone Application**—Final designation was received on July 31, 2007 and the Agency is awaiting receipt of a Memorandum of Understanding (MOU) which is being prepared by the Department of Housing and Community Development (HCD) to formalize our responsibilities with regard to Zone management and goals. A new Targeted Employment Area (TEA) has also been proposed and submitted to HCD for their review and approval, staff is waiting for a response.
- ◆ **Eureka Main Street Program**—City liaison serving on the Main Street Board of Directors and Economic Restructuring Committee. Attended monthly Board Meetings and two ribbon cuttings this quarter.
- ◆ **Upstate California Economic Development Commission—UCEDC**—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshows for targeted industries and authorizing our executive director to increase outreach efforts. Staff attended board meetings on January 11th and March 14th via conference call; and worked a booth at the California League of Food Processors Trade Show in Sacramento February 5-7, 2008.
- ◆ **Business Visits**—Coast Seafoods and Evergreen Pulp were visited during the quarter. The new Enterprise Zone designation was one of the items discussed.
- ◆ **Caltrans Richardson Grove Re-alignment Project**—staff attended an information meeting presented by Caltrans on February 20th to gain a better understanding of this important project designed to allow FTAA trucks to serve Humboldt County from the south.
- ◆ **Redding Funding Fair**—staff attended a funding fair in Redding on March 12th to learn of potential state grant availability. Also had an opportunity to meet with our Economic Development Administration (EDA) representative regarding a pre-application we have submitted for the construction of the Fisherman's Terminal Building.
- ◆ **California Redevelopment Association (CRA)**—Attended annual CRA conference March 25-28, 2008. Sessions on green building, redevelopment administration and urban design/land use planning were presented. Staff was also able to take a bus tour of local affordable housing projects in the Anaheim area.
- ◆ **California Association for Local Economic Development (CALED)**—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California.
- ◆ **California Enterprise Development Authority (CEDA)**—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB's) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

MARKETING

- ◆ ***Business Outreach***—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ ***Eureka Chamber of Commerce Business & Industry Committee***—staff attends meetings as scheduled to discuss issues affecting businesses in the region. Attended the annual dinner of the Eureka Chamber of Commerce on January 31, 2008.
- ◆ ***Prosperity***--Attend Prosperity network meetings as required.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ ***615 Myrtle Avenue*** - This property was purchased by the Redevelopment Agency in 2004 from the State of California, with the intention of developing affordable housing for a low income household. This property will also serve as replacement housing for the demolition of the residence at 1901 California Street for the development of the Senior Resource Center's Alzheimer's Day Care Center. The Agency contracted with Will Adams Construction in July 2007 to restore the home. \$140,000 was budgeted for the project. A loan increase of \$15,000 was approved in October 2007 for the addition of a single car garage and for additional unexpected historic and structural repairs. Construction of the residence, garage, landscaping, and fencing was completed in March 2008, and an open house and notification to interested parties will be completed by the end of April. It is anticipated that the home will be offered for sale with affordability covenants to a low income household through the First Time Homebuyer Program.
- ◆ ***Seventh Street Villas***—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. As soon as the tract map is approved by the City, escrow transferring the property should close. It is anticipated that two of the six units will be completed and ready for sale by the first of July.
- ◆ ***First Time Homebuyers Program (FTHB)*** –The program is being administered by Umpqua Bank who

qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home. The FY 2007-8 budget of \$1,200,000 will provide for up to ten first time homebuyer loans annually. In January 2008, the City Council approved an increase in funding of \$480,000 to provide an additional four loans. To date, eleven loans have closed, two are pending escrow closing, and one remains available. The waiting list continues to be over 100 participants, with twenty applications mailed monthly, until all funds are expended. This program does not reserve funds for applicants; therefore once the applicants are pre-qualified by the first mortgage lender, the program is on a first-come first-served basis. Funds are not reserved until a purchase agreement is executed by the owner and seller.

- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – The LOCAL owner occupied rehabilitation budget for FY 2007-8 is \$100,000. One loan was completed for \$10,000 for fire damage repair. Five applications have been mailed with no response.
- ◆ ***Eureka Housing Authority (EHA) 2006 \$500,000 LMIHF Loan #LM35606*** – In December 2006, the Eureka Redevelopment Agency (Agency) authorized a loan to the EHA in the amount of \$500,000 from the Low and Moderate Income Housing Fund. The loan accrues interest at 3%, is deferred for 40 years, and will assist EHA in the restructuring of a purchase/rehabilitation loan to assist in the rehabilitation of 50 existing affordable housing units located at 735 “P”, 112 “E”, and 615 W. Hawthorne Streets in Eureka. The Agency authorized approval with contingencies which are now in compliance by the EHA staff. This loan closed escrow in November 2007.
- ◆ ***Eureka Housing Authority (EHA) 1998 \$330,000 LMIHF Loan #21698-986-0000*** – Loan for 22 units of affordable senior housing units on four sites within the City of Eureka. The Housing Authority requested a subordination of the Agency \$330,000 loan to refinance their existing tax exempt mortgage revenue bond in second lien position on title to an Umpqua Bank loan in the amount of \$340,000. The Agency has administratively approved with contingencies.
- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** – These funds are revolving funds which accumulate from repayments of past CDBG program income loans. As the balance increases, these funds are then expended for allowable program uses. As of March 31, 2008 the balance in the CDBG Two projects have been completed. Six applications have been mailed since July 1, 2007, three declined to participate, with three not responding. It is anticipated that CDBG funds will be used to increase the CalHome loan program loan amounts from \$40,000, up to a maximum of \$60,000.
- ◆ ***Low and Moderate Income Housing Fund/ Owner Occupied Rehabilitation*** – One project has been completed and another project has been suspended pending the receipt of engineering reports for her foundation structural repairs. The historic property owned by the Eureka Redevelopment Agency on 615 Myrtle Avenue is listed separately above, and is funded from the LMIHF. Thirteen applications have been mailed with one denied due to lack of verifiable income, several were over-income, two are pending submission of asset information, three have transferred to the CalHome program, and the others have decided not to proceed for various reasons. Staff is continuing discussions with three property owners in the Redevelopment Area who have requested affordable housing and seismic retrofit rehabilitation funding for affordable housing in Old Town. No applications have been submitted to date.
- ◆ ***Paint Up/Fix Up Program*** - \$50,000 was budgeted from the Low and Moderate Income Housing Fund and an additional \$50,000 was budgeted from the LOCAL fund for Paint Up/Fix Up Program grants to cover both targeted areas and provide grants City wide. The program provides grants of up to \$2,500 for qualified moderate to low income households for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Approximately \$37,059.85 has been provided in grants to date, for seventeen applicants. There is currently no waiting list for this program.
- ◆ ***Dumpsters*** - The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to

neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program is augmented by the City's budget of \$5,000 for additional dumpsters, if needed. Since July 1, 2007, thirteen free dumpsters have been provided to the community.

- ◆ ***Graffiti Clean Up Program*** - The City of Eureka, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.
- ◆ ***Wheelchair Ramp Grant Program*** - The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to up to \$2,500 for moderate income households and up to \$3,500 for low income households. This is anticipated to create more participation in the program. Since July 1, 2007, seven applications were mailed, with one grant given and one currently pending. Homes must be located in the City limits.
- ◆ ***Senior Home Repair Program*** – In FY 2007-08 the City appropriated \$10,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the "Senior Home Repair Program". These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. Approximately \$4,822.56 has been expended to date to assist forty-three seniors.
- ◆ ***Multiple Assistance Center Project*** - The Multiple Assistance Center (MAC) project involves the purchase and rehabilitation of a large building in Eureka for a homeless service and resource center. The project site is located at 139 "Y" Street in Eureka. The City purchased the site in February 2002 using CDBG grant funds. In 2001, the City was awarded a \$1 million loan from the State HOME program, and a \$500,000 State CDBG grant. Both funding opportunities were used for the construction of the MAC. The City is repaying the \$1 million loan from the State HOME program by contributing \$50,000 annually into the Low and Moderate Income Housing Fund. In October of 2007, the City Council approved a \$60,000 request for emergency administrative funding for MAC operations and in December 2007 approved another \$29,000 request for funding. The project involves a consortium of entities, including the City of Eureka, County of Humboldt, health care organizations, private non-profit agencies, and the religious community. The MAC project is providing on-site housing, job training and care of homeless persons and their families, and is intended to provide a more efficient and effective distribution of existing homeless services. The MAC accommodates approximately 75 persons.
- ◆ ***Housing Advisory Board*** – The Board held the following meetings and took the actions listed below. All other regular meetings were canceled due to a lack of items.

Regular Meeting of January 14, 2008:

1. Election of Officers 2007-8
2. Loan Extension Request Upon Maturity - Approved: Anita Long
3. Request for LOCAL Loan Balance Forgiveness - Denied: Joseph & Gloria Mori
4. Request for Lease Option to Buy for Sale of Home - Denied: Barbara Zirkelbach
5. Request to Increase First Time Homebuyer Down Payment Assistance Program Budget by \$480,000 (4 Loans) - Recommend Approval to City Council.
6. Amendments to the City of Eureka Housing Rehabilitation Program Policies & Procedures:
a) Wheelchair Ramp Grant Increased Funding, and 2) Loan Term Exceptions when Funds used with State and Federal Grant Programs - Approved.

Regular Meeting of February 11, 2008:

1. Request for Deferred Payment Owner Occupied LMIHF Rehabilitation Loan - Approval:
James & Frances Maunder
 2. Educational Topic – The Loan Application Process
-
- ◆ ***CalHome Grant Program-*** The City was awarded a State of California Housing and Community Development CalHome grant of \$600,000 effective October 30, 2007, for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans and will expire on August 28, 2010. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years. This program will be administered by the City. Ten percent of the total grant will be for administration of the grant. Out of 35 applicants on the waiting list who were mailed handouts, 21 applications were requested, and six applications have been received back by the City and are in various stages of processing. It is anticipated that Community Development Block Grant Program Income funds will be used as matching funds, should the rehabilitation repair costs exceed the \$40,000 CalHome loan amount, up to an additional \$20,000.

 - ◆ ***HOME Program Income Fund*** – The City of Eureka has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid to the City, the funds are deposited to this revolving program income account to be reused for other program eligible purposes.